## **Veterans Self ID Guide**

This step guide should be used to complete the Veterans Self ID Form in the Oracle HR & Finance System. These steps should be used to provide and/or update your veteran status as needed throughout your career at UAB.

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- 1. Go to the myUAB portal and select Oracle HR & Finance.

2. Login with your BlazerID and password.



3. Click the Menu button in the left corner of the Oracle Home Page screen and select **UAB Self Service Applications** from the dropdown options.



4. Select Veteran Self ID Form from the dropdown options

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5. Read the definitions carefully and click the option that best describes the self-ID update you would like to make.

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	Employee Name Organization Email Address <u>wolffice@uab.ddu</u>	Employee Number Business Group	
IN	VITATION TO DISCLOSE VETERAN STATUS		
Select	Performance Perfo	NOT STURE C. OLD VENUELL velocities and extension of a studies of the studies of the studies and the empiry and media velocities. These classifications are defined as tables in the studies of the studies and the empiry and a compensation under two administered by the Secretary of Velocities Affairs, or 1.5 million, ground, rank or ait aromat. These classifications for which a company holdge has been sufficient and under the tars administered by the Secretary and classification for which a company holdge has been sufficient and under the tars administered by the Secretary and the studies and the studies are studied as a waveled particular to beserve Over then employment in order to perform which as information denices, non-py to actilize to be employed by your don't velocities they expected the transfer thereary of the studies and the secretary of the employment in order to perform which a information of the studies and the secretary of the tars requires the studies to perform any of the performany of the studies of the studies of the studies of the employment in order to perform which a information of the studies and the secretary of the and the studies and performs any of the employment is noted to perform any of the performance and the secretary of the provide studies of the performance and the studies of the secretary of the provide studies of the performance and the secretary classifies of the secretary of the secretary of the performance and the secretary accompany of the secretary of the performance and the secretary accompany of the and and adding performance and the performance and the secretary accompany to the performance and the pe	

6. Click the **Submit** button in the upper right corner.

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	Employee Name Organization Ennal Address <u>untificação</u> , data dos	Employee Number Business Group	
	NVITATION TO DISCLOSE VETERAN STATUS		
	Definitions		
	This employer is a Government contractor subject to the Vetram Era Vetram Readyutment Assistance Act of 1974 as amended by the Jobs for Vetrams Act of 2002 30 U.S.C. 4212 (VEVRAA) which requires Q advance in employment (1) disabled veterams; (2) recently separated veterams; (3) active duty wartime or compaign badge veterams; and (4) Armed Forces service medial veterams. These classifications are defined a	overnment contractors to take affirmative action to employ and is follows	
	A "disabled veterant is one of the following:		
	<ul> <li>A veteran of the U.S. military, ground, naval or air service who is entitled to compensation (or who but for the receipt of military refired pay would be entitled to compensation) under laws administered by the Si</li> <li>A person who was discharged or released from active duty because of a service-connected disability.</li> </ul>	ecretary of Veterans Affairs; or	
	A "recently separated veteran" means any veteran during the three-year period beginning on the date of such veteran's discharge or release from active duty in the U.S. military, ground, naval, or air service.		
	An "active duty waitime or campaign badge veleran" means a veleran who served on active duty in the U.S. military, ground, naval or air service during a war, or in a campaign or expedition for which a campaign bad Department of Defense.	ige has been authorized under the laws administered by the	
	An "Armed forces service medial veteran" means a veteran who, while serving on active duty in the U.S. military ground, naval or air service, participated in a United States military operation for which an Armed Force 12805.	es service medal was awarded pursuant to Executive Order	
	Protected veterans may have additional rights under USERRA-the Uniformed Services Employment and Reemployment Rights Act. In particular, if you were absent from employment in order to perform service in the employer in the position you would have obtained with reasonable containty if not for the absence due to service. For more information, call the U.S. Department of Labor's Veterans Employment and Training Service	uniformed service, you may be entitled to be reemployed by your (VETS), toll-free, at 1-866-4-USA-DOL.	
	Self-identification		
	As a Government contractor subject to VEVRAA, we are required to submit a report to the United States Department of Labor each year identifying the number of our employees belonging to each specified 'protected categories of protected veterans inted above, please indicate by checking the appropriate box below.	d veteran" category. If you believe you belong to any of the	
	I beiong to the following classifications of protected veterans (Choose all that apply):		
	DISABLED VETERAN		
	RECENTLY SEPARATED VETERAN     Military Discharge Date		
	ARMED FORCES SERVICE MEDAL VETERAN		
	○ Lam a protected veteran, but I choose not to self-identify the classifications to which I belong.		
	I am NOT a protected veleran.		
	I am NOT a veteran.		
	Your Name		
	Reasonable Accommodation Notice		
	If you are a disabled veteran it would assist us if you lell us whether there are accommodations we could make that would enable you to perform the essential functions of the job, including special equipment, change contamantly performed, provision of personal assistance services or other accommodations. This information will assist us in making reasonable accommodations for your disability.	s in the physical layout of the job, changes in the way the job is	
	Submission of this information is voluntary and refusal to provide it will not subject you to any adverse treatment. The information provided will be used only in ways that are not inconsistent with the Vetnam Era Vete	rans' Readjustment Assistance Act of 1974, as amended.	
	The information you submit will be kept conditional except that () supervisions and managers may be informed regarding exercisions on the work or dubles of disability determines, and regarding necessary accommodal to be order and appropriate, if you have a condition that implif require energiency leadment, and (ii) Government efficials engaged in enforcing two soluministeed by the Office of Federal Contract Compliance Program informed.	ions: (ii) first aid and safety personnel may be informed, when and s, or enforcing the Americans with Disabilities Act, may be	

7. You will receive a confirmation message as shown in the screenshot below. Click **Ok** to return to the Oracle Home Page.



