**CORE [X]: [Name] Core**

*List all leadership positions as applicable.*

**Director(s):**

**Associate Director(s):**

**Assistant Director(s):**

***See the Appendix Guidance for additional required Core utilization reporting information.***

**I. Narrative for Current Reporting Period (no more than 3 pages)**

**A. Highlights and Progress**

*The purpose of this section is to provide a short big picture, “elevator speech” overview of the Core’s key NIH-related successes over the last year. Highlighted information includes, but is not restricted to:*

* *Significant changes made to the Core’s aims, services, procedures, policies, leadership, etc. and the strategic planning process behind the changes;*
* *New examples of Core activities (e.g., new services, equipment, resources, etc.);*
* *Significant support by the Core for scientific breakthroughs or major activity – how did the Core provide support beyond what could have been accomplished without the Core (i.e. value added);*
* *New examples of intra-CFAR synergy, particularly support for early career or new HIV investigators;*
* *The number of FRB projects and investigators supported – note if there was an increase or decrease;*
* *The number of early career investigators and investigators new to HIV supported;*
* ***New*** *progress made since the last progress report was submitted that advanced the Core’s aims*

***Keep your focus on NIH. Do not describe support for projects funded by other agencies.***

**B. Costs Recovered**

*Describe costs recovered, if any, through charge backs by the Core during the current reporting period and detail how much and how the funds were used.*

**C. Future Plans**

*Highlight new opportunities and challenges encountered by the Core and how the Core plans to respond.*

*For any planned alteration (including, but not restricted to, changes in* ***leadership****,* ***specific aims****,* ***services and activities****, or* ***policies and procedures****)**describe the change, the reason for the change (e.g., formal evaluation process, Core user feedback, advances in the field, etc.), and the expected benefits of the change.*

**II. New Publications Describing Work Supported by Core [X] (Does not count towards page limits)**

* *Provide a list of publications published by Core users since the last Progress Report submission.*
* *Restrict the list to publications that describe work facilitated by the Core AND that are linked to the CFAR grant number.*
* *Provide citations in alphabetical order by first author,* ***bold face CFAR authors****.*