**[Name] Scientific Working Group**

**Director:** [name]

* *Add other leadership roles, as needed, one per line*

**A. Justification**

Describe the strategic planning process to develop this new SWG. Bear in mind that a central purpose of the SWG concept is to address an underdeveloped scientific area or focus at the CFAR institution. This should include investigators who can contribute expertise from other fields, to support junior and NIH New Investigators, and to bring together a broad array of expertise and interests.

* *Describe the purpose of this SWG.*
* *Describe the process of, and rationale for, deciding to add this SWG.*
* *Describe the Value Added that this SWG will provide.*

**B. Key Personnel**

*Following the template below, provide names, credentials, role, percent effort, background, and responsibilities* ***for each proposed SWG leader named above****.*

**[Name], [Role] ([X] calendar months)**

[Rank, Department] [HIV-related background and activities; responsibilities with the SWG]

**C. Scientific Priorities**

* *Describe the SWG’s significant questions and problems in HIV that will be addressed*
* *Explain how the SWG proposes to promote the growth in the underdeveloped scientific area or focus*
* *Provide an objective/subjective measure of how success will be evaluated.*

**D. Activities**

* *Provide a list of the SWG’s proposed activities for the first reporting period, including planned intra-CFAR synergy.*

**E. SWG Membership Roster**

*The purpose of the table below is to describe members of the SWG.*

* *Use column 2 (“Outside Expertise”) to identify members who are primarily contributing expertise that is outside of the field of HIV*
* *Use column 3 (“Categories”) to identify unfunded (Category 4) or NIH new investigators (Category 3)*
* *Provide enough detail on research interests to make it clear how their research will facilitate the work of the SWG*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name**  **(Location)** | **Outside Expertise** | **Categories** | **Primary Research Area** | **Involvement with the SWG** |
|  |  |  |  |  |
|  |  |  |  |  |