**UAB CFAR HUMAN SUBJECTS STUDY RECORD**

<https://grants.nih.gov/grants/how-to-apply-application-guide/forms-f/multi-project-forms-f.pdf> - starting at page 159

[Edit](https://public.era.nih.gov/assist/humanSubjectsClinicalTrials.era?function=editStudy&itemPath=/humanSubjectStudies%5b0%5d)

**Section 1: BASIC INFORMATION**

1.1. Study Title: Click here to enter text.

1.2. Is this Study Exempt from Federal Regulations? [ ] Yes [ ] No

1.3. Exemption Number  [ ] 1 [ ] 2 [ ] 3 [ ] 4 [ ] 5 [ ] 6

1.4. Clinical Trial Questionnaire: If the answers to all four questions below are yes, this study meets the definition of a Clinical Trial—Contact Mary Thielen (Clinical trials aren’t allowed on CFAR grants!)

1.4.a. Does the study involve human participants? [ ] Yes [ ] No

1.4.b. Are the participants prospectively assigned to an intervention? [ ] Yes [ ] No

1.4.c. Is the study designed to evaluate the effect of the intervention on the participants? [ ] Yes [ ] No

1.4.d. Is the effect that will be evaluated a health-related biomedical or behavioral outcome? [ ] Yes [ ] No

1.5. Provide the ClinicalTrials.gov Identifier (e.g., NCT87654321) for this trial, if applicable

 Click here to enter text.

**Section 2: STUDY POPULATION CHARACTERISTICS**

2.1 Conditions or Focus of Study (255 characters each—can add up to 20 conditions if needed)

 Condition 1: Click here to enter text.

Condition 2: Click here to enter text.

2.2. Eligibility Criteria (15,000 characters max)

 Click here to enter text.

2.3. Age Limits       Minimum Age       Maximum Age (Can select NA)

2.3.a Inclusion of Individuals Across the Lifespan

 Include a separate Word Doc attachment addressing this. [See guidelines on page 163](https://grants.nih.gov/grants/how-to-apply-application-guide/forms-f/multi-project-forms-f.pdf).

2.4. Inclusion of Women and Minorities

 Include a separate Word Doc attachment addressing this. [See guidelines on page 164](https://grants.nih.gov/grants/how-to-apply-application-guide/forms-f/multi-project-forms-f.pdf).

2.5. Recruitment and Retention Plan

 If Section 1.4a above is yes, then this is required. Include a separate Word Doc attachment addressing this. [See guidelines on page 165](https://grants.nih.gov/grants/how-to-apply-application-guide/forms-f/multi-project-forms-f.pdf).

2.6. Recruitment Status:

If Section 1.4a above is yes, then this is required. [See guidelines on page 166](https://grants.nih.gov/grants/how-to-apply-application-guide/forms-f/multi-project-forms-f.pdf).

[ ] Not Yet Recruiting [ ] Active, not recruiting [ ] Terminated(Halted Prematurely)

[ ] Recruiting [ ] Completed [ ] Withdrawn(No participants enrolled)

[ ] Enrolling by invitation [ ] Suspended

2.7. Study Timeline

If Section 1.4a above is yes, then this is required. Include a separate Word Doc attachment addressing this. [See guidelines on page 166](https://grants.nih.gov/grants/how-to-apply-application-guide/forms-f/multi-project-forms-f.pdf).

2.8. Enrollment of First Participant:

If Section 1.4a above is yes, then this is required.

      Date: MM/DD/YYYY [ ] Anticipated [ ] Actual

**Inclusion Enrollment Report(s): up to 20 reports can be added** [See guidelines on page 167](https://grants.nih.gov/grants/how-to-apply-application-guide/forms-f/multi-project-forms-f.pdf).

1. Using an Existing Dataset or Resource: [ ] Yes [ ] No
2. Enrollment Location Type: [ ] Domestic [ ] Foreign
3. Enrollment Country(ies): Only if foreign above Click here to enter text.
4. Enrollment Location(s): (255 characters)

Click here to enter text.

1. Comments: (500 characters)

Click here to enter text.

1. Planned Enrollment Table: **If not using an existing dataset or resource (#1=no)** (If foreign site, then include separate table for domestic and foregin enrollment: don’t mix the two on the same inclusion report)

|  |  |
| --- | --- |
|  | **Ethnic Categories** |
|  | **Not Hispanic or Latino** | **Hispanic or Latino** |  |
| **Racial Categories** | **Female** | **Male** | **Female** | **Male** | **Total** |
| American Indian/Alaska Native |  |  |  |  |  |
| Asian |  |  |  |  |  |
| Native Hawaiian or Other Pacific Islander |  |  |  |  |  |
| Black or African American |  |  |  |  |  |
| White |  |  |  |  |  |
| More than One Race |  |  |  |  |  |
| **Total** |  |  |  |  |  |

Cumulative (Actual): **If using an existing dataset or resource (#1=yes)**

|  |  |
| --- | --- |
|  | **Ethnic Categories** |
|  | **Not Hispanic or Latino** | **Hispanic or Latino** | **Unknown/Not Reported Ethnicity** |  |
| **Racial Categories** | **Female** | **Male** | **Unknown/Not reported** | **Female** | **Male** | **Unknown/Not reported** | **Female** | **Male** | **Unknown/Not reported** | **Total** |
| American Indian/Alaska Native |  |  |  |  |  |  |  |  |  |  |
| Asian |  |  |  |  |  |  |  |  |  |  |
| Native Hawaiian or Other Pacific Islander |  |  |  |  |  |  |  |  |  |  |
| Black or African American |  |  |  |  |  |  |  |  |  |  |
| White |  |  |  |  |  |  |  |  |  |  |
| More than One Race |  |  |  |  |  |  |  |  |  |  |
| **Total** |  |  |  |  |  |  |  |  |  |  |

**Section 3: PROTECTION AND MONITORING PLANS**

3.1. Protection of Human Subjects​​ Include a separate Word Doc attachment addressing this. [See guidelines on page 173](https://grants.nih.gov/grants/how-to-apply-application-guide/forms-f/multi-project-forms-f.pdf).

3.2. Is this a multi-site study that will use the same protocol to conduct non-exempt human subjects research at more than one domestic site? [ ] Yes [ ] No

If yes, describe the single IRB plan: Include a separate Word Doc attachment addressing this.

3.3. Data and Safety Monitoring Plan​: (**OPTIONAL**): Include a separate Word Doc attachment addressing this.

3.4. Will a Data and Safety Monitoring Board be appointed for this study? (**OPTIONAL**) [ ] Yes [ ] No

3.5. Overall Structure of the Study Team​  ​(**OPTIONAL**)

|  |
| --- |
| **Summary of Required Word Doc Attachments: Mary Thielen will convert to PDF for you.*** If Section 1.4a is yes (Includes human subjects), then required are:
	+ 2.4 Inclusion of Women, Minorities, and Children
	+ 2.5 Recruitment and Retention Plan
	+ 2.7 Study Timeline
* **For all studies:**
	+ **3.1 Protection of Human Subjects REQUIRED**
	+ 3.2 Single IRB plan if selected yes
	+ 3.3 Data and Safety Monitoring Plan (optional)
	+ 3.5 Overall Structure of Study Team (optional)
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