**Use this template for new SWGs.**

**[NAME] Scientific Working Group**

**See New SWG guidance for instructions on filling out this template**

**A. Justification:**

• [Purpose]

• [Process]

• [Value Added]

**B. Key Personnel:**

**[Name], [Role] ([X] calendar months)**

[Rank, Department] [HIV/AIDS-related background and activities; responsibilities with the SWG]

**C. Goals:**

*1. [Goal]*

Outcome Measure: [Response]

**D. Activities:**

The SWG will:

**Provide consultations in the following areas:**

• [bullet list item]

**Provide access to the following shared equipment:**

• [bullet list item]

**Provide access to the following shared space:**

• [bullet list item]

**Provide the following materials:**

• [bullet list item]

**Perform the following developmental services:**

• [bullet list item]

**Perform the following requested services:**

• [bullet list item]

**Provide training in the following areas/skills:**

• [bullet list item]

**Other**

• [bullet list item]

**E. SWG Membership Roster**

**See New SWG guidance for instructions on filling out this table**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name**  **(Location)** | **Outside Expertise** | **Categories** | **Primary Research Area** | **Involvement with the SWG** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |