THE UNIVERSITY OF ALABAMA AT BIRMINGHAM
Knowledge that will change your world

greenphire

UAB/Greenphire ClinCard Process

	Treasury	Financial Accounting	School/Center/Study	Subject	Sponsor
Funding	Balance added through Central Fund	Card Inventory			
Card Request		Request received & reviewed	Coordinator/Dept. submits request		
Distribution		Cards picked up By Coord/Dept.	Subjects Enrolled W-9s Collected Cards/Payments Disbursed	Enrolled into trial Provide W9 info Receive cards/S	
Reporting/ Reconcile		Reconcile Institutional Reports	Site/Sponsor Reports		Report Received
Monthly Accounting		Reimbursement/Accounting			
Year End 1099				1099 Received	