

MATERIALS TO INCLUDE IN AN INFORMATIONAL PACKET FOR CANDIDATES

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- Folder inserts providing information on “Living in Birmingham”, UAB Magazine, “Working at UAB” etc
- Information about the university, its governance and structure.
- Information about your department, its governance and structure.
- Information about the employee benefits and leave policies.
- Information about faculty development, mentoring and support programs – especially programs for women faculty and faculty who belong to minority groups if these are available on campus.
- Information about your community including:
 - (a) Cultural and community organizations, events, and resources
 - (b) Neighborhoods/maps
 - (c) Public and private schools
 - (d) Religious organizations and institutions
 - (e) Resources for childcare and eldercare
 - (f) Resource for people with disabilities
 - (g) Local attractions and restaurants
 - (h)** Media outlets serving diverse communities