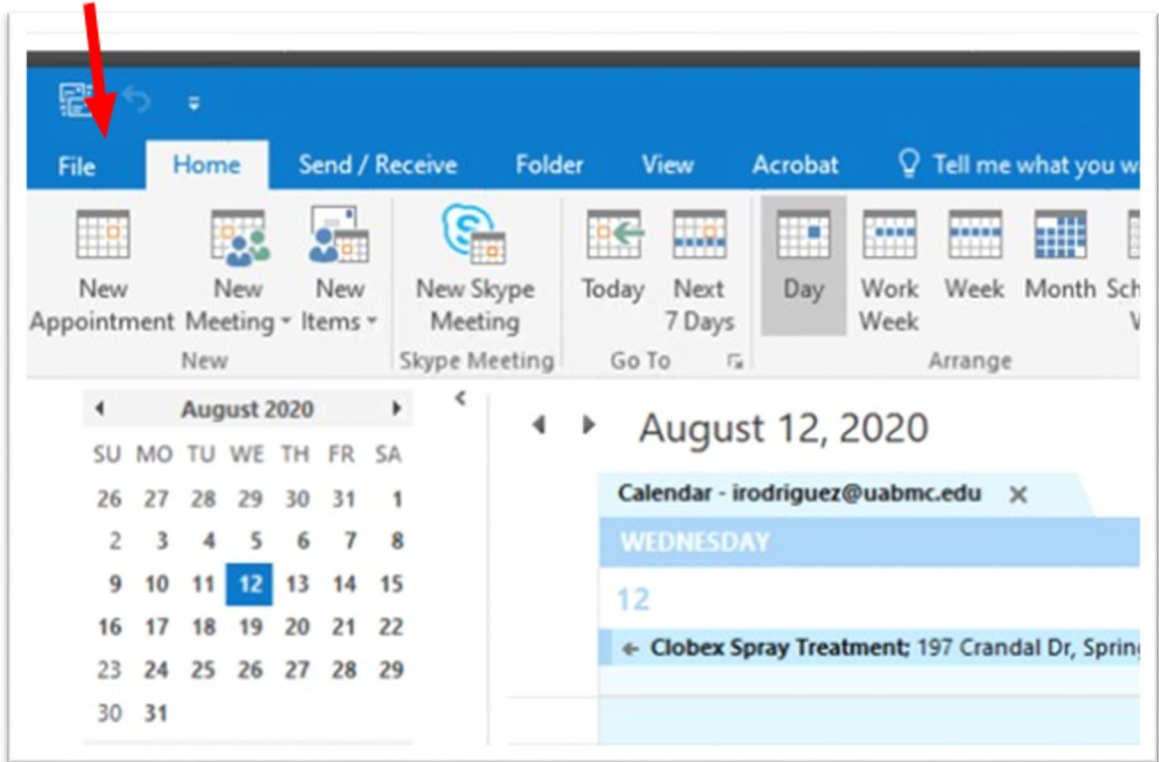
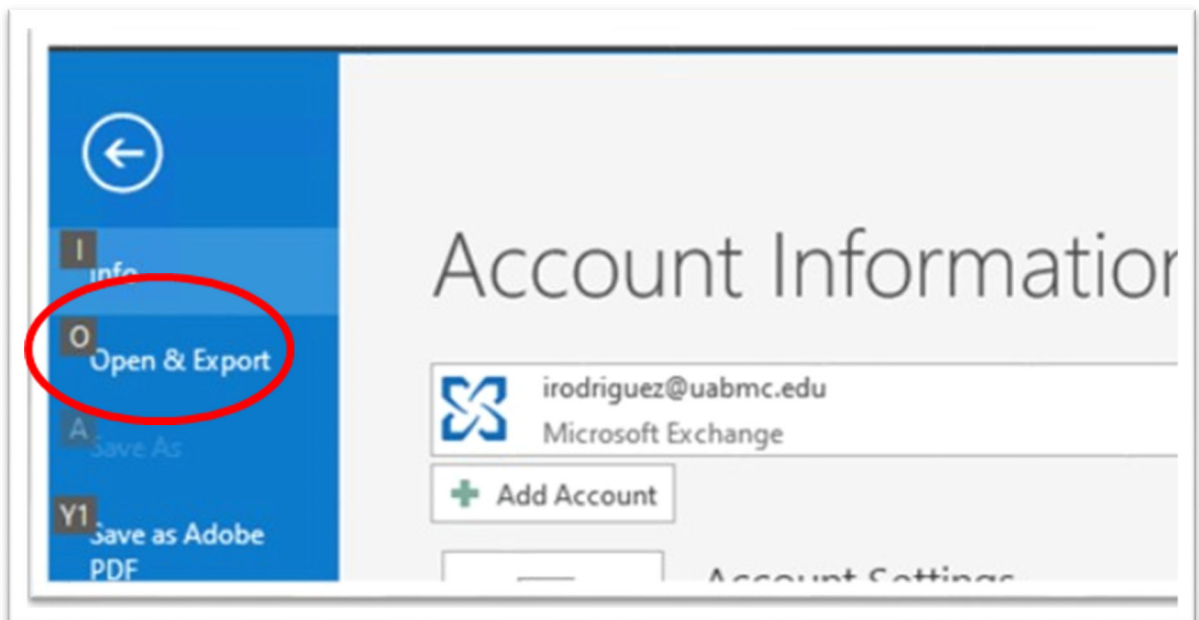


How to Open other Mailbox or Resource Inbox or Calendars

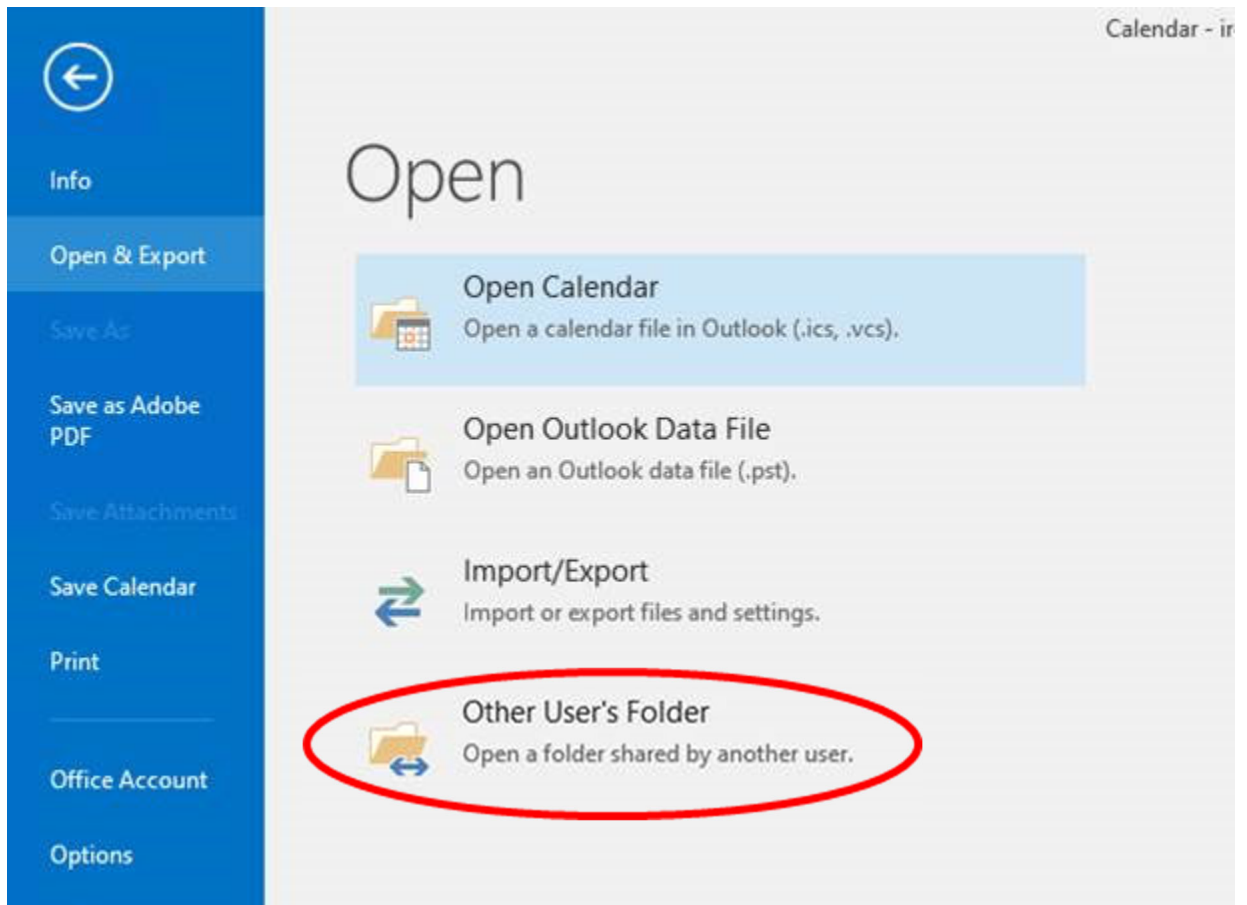
1. Go to FILE



2. Go to "Open & Export"



3. Choose "Other User's Folder"



4. On the "Name" field put one of the mailbox you have access and make sure "Folder type" is Inbox or Calendar and then click **OK**.

