

May 20, 2019

When to email PATH-GRANTS@uabmc.edu:

Funding Source Changes
Effort questions
Reclass changes

Routine Grant applications regardless of funding agency:

Draft versions – ten (10) business days prior deadline.
Final version – three (3) business days prior deadline.

Internal applications:

When you are the PI or a participant of an application within UAB, it is considered an internal application. These applications require PathGrants review; however, they do not have OSP review. Once approved by PathGrants, these applications can be submitted.
Draft versions – five (5) business days prior to the deadline.
Final version – two (2) business days prior to the deadline.

RPPRS/Progress Reports

So that support staff may finalize UAB paperwork, final versions of RPPRs are due to your support staff five (5) business days prior to the funding agency deadline. Once PathGrants review/approve the report, the final version should be routed in Commons to Pathology’s OSP review - Joan Conway
These should be in FINAL format. If there are issues with the final version, Joan will contact you for corrections and resubmission.

Pass-through Grants:

Participation on an external entity’s application, regardless of role, are “mini grants” and require PathGrants and OSP review. Usually, the primary institution requires your information earlier than the actual deadlines we set for grants.
Draft versions – ten (10) business days prior to the other institutions deadline.
Final version of application should be sent to PathGrants and OSP at the time of submission to Prime.

Items necessary for Pass through applications:

See below for a list of what is required for a pass-through application.

Face Page (if required by prime institution)	Extramural Checklist
RPL	Title of Project
Sponsoring Agency	Proposal Due Date
Expected Funding Date	Project Period (Beginning & Ending Date of Entire Project)
Other institution’s deadline	Name of PI at other institution
Name of PI’s department	Contact Information for Admin Person at other institution
Your Role in Project	Title of Your Portion of Project (if applicable)
NIH Biosketch	Facilities and Resources
Budget for Your Portion of Project	Budget Justification
Checklist Page (if required by prime institution)	Scope of Work
Statement of Intent (If UAB is the sub, use the prime’s SOI form)	