

Non-Encryption Form Acknowledgement
IPOD, PDA, IPAD AND OTHER DEVICES
WHICH ARE NOT VOICE OR DATA CAPABLE

WARNING: The device described below is **NOT ENCRYPTED**. Please read the statements below and treat it accordingly.

PRIMARY USER NAME: _____

DATE: _____ DIVISION: _____

OFFICE ADDRESS: _____
Bldg Code Room No. Zip

EMAIL ADDRESS: _____

DEVICE NAME: _____

DESCRIPTION: _____

Serial Number: _____

By signing the form below, you agree to:

- Not to store any PHI (Protected Health Information) on the laptop's hard drive.
- Not to store or use any personal identifying data such as Social Security Numbers, credit card information, student grades, etc. Such information remains on "temporary" locations on the laptop's hard drive even if you think it is deleted.
- Not to store any other sensitive data on the device storage.
- Not to store any other information when there is a question of its sensitivity. If in doubt consult your supervisor or IT support staff.
- Have a strong password set for all logins you create.
- Return the device to the Department of Pathology on your last day of employment (as it is UAB property).

If you require support, please contact PATHIS at pathis@uab.edu or 4-6610 to create a work order. The help desk will schedule a time when you can bring the device to the PATHIS office for diagnostics.

Please read the UAB Policy for Acceptable Use of Computer and Network Resources at <http://main.uab.edu/show.asp?durki=38524>

Your signature below acknowledges that you have read and agreed to the above. You will be responsible for the contents on the laptop's hard drive.

Signature

Date

Israel Ponce-Rodriguez
IT Manager
Department of Pathology
University of Alabama at Birmingham
JNWB 404, (205) 934-6610 – Pathology Help Desk