

## Poster Printing Invoice Form

### Instructions:

1. Check if poster dimensions are correct. Standard sizes are 36x\_\_ or 42x\_\_ (landscape or portrait). Contact for custom size.
2. Check that the file type. Preferred type is PDF.
3. If paying with Oracle account, ensure it is an active and valid number.
4. Files can be submitted through email (uabposters@uab.edu). Large files can be sent via UAB Box or UAB OneDrive.

<b>Active Oracle Account String or Cash</b> <i>(If paying cash, type "Cash")</i>			
<b>Your Name</b>			
<b>P.I. Name or Department/Division</b> <i>(If paying from UAB Oracle Account)</i>			
<b>Telephone</b>			
<b>Email</b>			
<b>Poster Purpose</b>			
<b>Number of Posters</b>			
<b>Date Needed</b>			
<b>Final Poster Dimensions:</b>	<b>Poster Designed on:</b>	Mac PC	<b>Fabric Poster:</b> Yes No
<b>Notes:</b>			
<b>STOP.</b>	<b>For office use only.</b>		<b>STOP.</b>
Date/time dropped off			
Service Center: Credit	<b>3120607.000.213120607.312001410.0000</b>		
Received	Yes	No	
Description	Background: Color _____ White _____ Fabric _____  Size _____		
Total Cost			
Balance			

## Pricing Guide

**Standard turnaround is 2 business days. Posters are dated by the business day in which they were received.**

**\$35.00** White Background under 56"  
*(with color fonts & images)*

**\$45.00** Color Background under 56"

**\$55.00** Longer than 56 inches/less than 72 inches  
*Ex: 36 x 60, 42 x 60, 36 x 72, 42 x 72, etc.*

**\$65.00** Longer than 72 inches  
*Ex: 36 x 84, 36 x 96, 42 x 84, 42 x 96, etc.*

**\$85.00** Fabric Printing: 36 inches only  
*Ex: 24 x 36, 36 x 36, 36 x 48, 36 x 56  
For paper posters past 96" and fabric posters  
past 56", please contact for pricing.*

**\$95.00** Fabric Printing: 42 inches  
*Ex: 42 x 36, 42 x 42, 42 x 56, 42 x 60  
For posters past 96" please contact for pricing.*

**\$15.00** Next Business Day Printing

*Added to poster price if submitted during business hours for next business day pick up.*

**\$70.00** Same Day Printing

*Flat rate fee for posters submitted on same business day as requested pick up date.*

**\$10.00** Solid Black Poster

*Fee added to poster price if poster has solid black background.*

**\$25.00** Poster Tube **Cash Only**

**Poster Printing Service Center**  
1825 University Blvd., SHEL 131  
Business Hours: 8am – 5pm  
[www.uab.edu/posters](http://www.uab.edu/posters)

**Contact:**  
uabposters@uab.edu | (205)996-0811