

Masters of Science in Nursing (MSN) Admission Application Checklist & Instructions

Applying for Admission

The UAB School of Nursing collects applications via the UAB Graduate School Application System called TargetX. Please carefully read all directions below to ensure a smooth and successful application process. Successful application submission relies on careful completion of all application questions, requirements, and compliance with the directions.

APPLICATION DEADLINE

Please see the below link for the most up to date application deadline information:

CLICK HERE: <https://www.uab.edu/nursing/home/student-information/acad-prog/application-deadlines>

Note: All application materials MUST be received by the published deadlines above in order for the application to be considered.

DISTANCE ACCESSIBILITY & YOUR STATE

Applicants to any of our distance-accessible programs should become familiar with the regulations governing distance accessible programs in their state. Prospective students residing in states other than Alabama should contact their state's Board of Nursing and Department of Education for specific rules and regulations pertaining to completion of clinical learning experiences in that state when enrolled in a distance accessible program. The ability to conduct course work is only guaranteed for students in Alabama and in states with an established agreement.

To check on the status of your state, please [click here](#).

Please follow the instructions carefully.

Please review these instructions/checklist carefully for required Master of Science in Nursing (MSN) Pathway admission information and note that your application will not be considered until all required items are completed for the processing of your UAB MSN application. Missing information will delay or disqualify your application.

TargetX Application

- Submit an application to the UAB Graduate School [here](#).
- Please answer the questions as required:
 - For which of the following are you applying? **Masters Degree**
 - Intended program of study: **Nursing (MSN) or Nursing ADN to MSN Pathway (MSN)**
*Note: Choose **ADN to MSN Pathway (MSN)** if you are an RN with Associates Degree in Nursing with a bachelor's degree in a field other than nursing.*
 - Concentration: **Please choose the concentration that you want to specialize. Be aware that there are some concentrations that are offered "summer only". You will be able to select a 2nd choice advanced specialty concentration within the supplemental questions section of the application**
 - Term: **Choose a term of entry**

Complete the TargetX Application and all of the following items

Items to be mailed to the UAB School of Nursing

- Request one (1) official transcript from ***every college or university you ever attended*** (even if no degree awarded) to be mailed or emailed by the issuing institution to the School of Nursing:

UAB School of Nursing
MSN Applications
NB 1002; 1720 2nd Avenue South
Birmingham, AL 35294-1210

Electronic Transcripts can be emailed to: sontranscripts@uab.edu

(If presently enrolled in a BSN program, have a copy of the current transcript sent in time to be received by the deadline and a final transcript sent when final grades and degree are posted).

Submit official GRE, MAT or GMAT test score – Below are Institution code for UAB:

GRE – 1856 Department Code – 0610

GMAT – 1856

MAT – 1017

A minimum of 410 on the MAT, or a minimum of 480 on the GMAT, or 297 combined on the verbal and quantitative sections of the Graduate Record Examination (GRE)*

***The GRE, MAT, GMAT requirement is waived for students with a 3.2 or better GPA.**

[Click here for more information on the GRE/MAT waiver process.](#)

NOTE: Approval for the GRE/MAT waiver does not imply or guarantee admission to the MSN degree options. When all of your transcripts are evaluated, if you do not meet the requirements, you will be notified that you need to take the GRE/MAT. Candidates not approved for the GRE/MAT waiver will be required to take the GRE/MAT before a final decision can be made on their application for master's study. The UAB School of Nursing must receive the official score by the posted admission deadline. Applicants for the GRE/MAT waiver must meet the same requirements for admission to the MSN degree options as all other applicants.

Licensure and Certifications

List all Licensure and Certifications

- Nursing License
- CPR certification

Nursing Employment History

- List all relevant employment

Educational History

- List **ALL** post-secondary colleges or universities that you have attended or are currently attending, beginning with the most recent. (even if only attended for ONE semester)

Recommendations: *Three (3) letters of professional reference and recommendation forms* attesting to the applicant's potential for graduate study. Suggestions include: healthcare supervisor or manager, faculty (recommended within the last 3 years), and healthcare professionals (not peers or family)

- ❑ **Personal Statement/Essay:** Upload a personal statement/essay. Specific instructions are given under the “Supplemental Essay” section for required essay content and formatting (please answer all parts of the question)
- ❑ **Curriculum Vitae (CV)/Resume:** Submit a current CV/Resume under the “Documents” section
- ❑ **Submit/Application Fee:** Submit application and pay fee payment online through *TargetX* via credit card (Domestic applicants and green card holders fee is \$50.00 and international applicant fee is \$60.00)

International Applicants:

Along with the requirements listed above, requirements for prospective international students include:

- First contact the UAB International Admissions (**email:** IntlAdmin@uab.edu; **phone:** (205) 934-4686) to determine eligibility to study in the U.S. and/or submit an application for admission to any UAB School of Nursing academic program. **Please note that we cannot ensure program eligibility unless you contact this office.**
- Have all foreign transcripts evaluated by the Educational Credential Evaluators, Inc. (www.ece.org) OR the World Education Services (www.wes.org), must be sent directly to the UAB School of Nursing. **(see above transcript instructions)**
- Have a completed degree equivalent to a bachelor’s degree in nursing from a regionally accredited educational institution in the United States
- Demonstrate English language skills by a score of 500 or higher on the Test of English as a Foreign Language, TOEFL
- Standardized test score minimum combined of 297 on the (verbal and quantitative sections) Graduate Record Exam (GRE).
- Possess a nursing license to practice nursing in the state where you plan to conduct your clinical practicum

**** IT IS THE APPLICANTS RESPONSIBILITY TO MONITOR THE STATUS OF THEIR APPLICATION ON A REGULAR BASIS. Please use the “Application Dashboard” section of the application to monitor the status of your application****

For questions regarding UAB MSN Program:

Contact Ms. Charlene Bender at cbender@uab.edu or call (205) 975-7529.