Doctor of Philosophy in Nursing (PhD)  
PhD Admission Application Instructions

Applying for Admission

The UAB School of Nursing collects applications via the UAB Graduate School Application System called TargetX. Please carefully read all directions below to ensure a smooth and successful application process. Successful application submission relies on careful completion of all application questions, requirements, and compliance with the directions.

INTERNATIONAL APPLICANTS

*International applicants please refer to the “Information for International Students” section (page 3).*

APPLICATION DEADLINE

Please see the below link for the most up to date application deadline information:

CLICK HERE: https://www.uab.edu/nursing/home/academics/doctoral/phd/

*Note: All application materials MUST be received by the published deadlines in order for the application to be considered.*

DISTANCE ACCESSIBILITY & YOUR STATE

The *Doctor of Philosophy in Nursing* (PhD) can be completed on-campus or in a distance-accessible format. Applicants who plan to complete any of our distance-accessible programs should become familiar with the regulations governing distance accessible programs in their state. Prospective students residing in states other than Alabama should contact their state’s Board of Nursing and Department of Education for specific rules and regulations pertaining to completion of clinical learning experiences in that state when enrolled in a distance accessible program. The ability to conduct course work is only guaranteed for students in Alabama and in states with an established agreement.

To check on the status of your state, please click here.

Please follow the instructions carefully.

☐ TargetX Application

- Submit an application to the UAB Graduate School here.
- Please answer the questions as required:
  - For which of the following are you applying? *Doctoral Degree*
  - Intended program of study: *Nursing (PhD)*
  - Concentration: *select “Not Applicable – the selected program does not offer concentration options*
  - Term: *Choose a term of entry of Fall 2020*
Complete the TargetX Application and all of the following items

- Nursing Employment History
  - List all relevant employment

- Enrollment History
  - List ALL post-secondary colleges or universities that you have attended or are currently attending, beginning with the most recent. (even if only attended for ONE semester). Please list all enrollment history at the same time you order the transcripts.

- Request Transcripts

  Request one (1) official transcript from every college or university you ever attended (even if no degree awarded) to be sent to UAB Graduate Admissions. Depending on which transcript service the prior institution uses, applicants should use gradschool@uab.edu as the email address or select the University of Alabama at Birmingham, Graduate Admissions as the receiving university. Transcripts forwarded from a student’s email account will not be considered official.

  Please enter enrollment history at the same time you are ordering transcripts.

  Paper transcripts bearing a university seal sent directly to the Graduate School from the issuing school’s Registrar should be mailed here:

  US Postal Service
  UAB Graduate School
  LHL G03
  1720 2nd Ave. S.
  Birmingham, AL 35294-0013

  Shipping Companies
  UAB Graduate School
  LHL G03
  1700 University Blvd.
  Birmingham, AL 35294-0013

  (If presently enrolled in a BSN program, have a copy of the current transcript sent in time to be received by the deadline and a final transcript sent directly to the School of Nursing (sonadmissions@uab.edu) when final grades and degree is posted).

- Submit official GRE test score – Below is the Institution code for UAB:
  GRE – 1856 Department Code – 0610

- Recommendations: Three (3) letters of professional reference and recommendation forms attesting to the applicant’s potential for graduate study. Suggestions include: healthcare supervisor or manager, faculty (recommended within the last 3 years), and healthcare professionals (not peers or family)

- Personal Statement/Essays: Upload a personal statement/essays. Specific instructions are given under the “Supplemental Essay” section for required essay content and formatting (please answer all parts of the question)

- Curriculum Vitae (CV)/Resume: Submit a current CV/Resume under the “Documents” section

- Application Fee: Submit application fee payment online through TargetX via credit card (Domestic applicants and green card holders fee is $50.00 and international applicant fee is $60.00)

** IT IS THE APPLICANTS RESPONSIBILITY TO MONITOR THE STATUS OF THEIR APPLICATION ON A REGULAR BASIS. Please use the “Application Dashboard” of the application to monitor the status of your application**
For questions regarding UAB PhD Program:

<table>
<thead>
<tr>
<th>Questions about the curriculum</th>
<th>Questions about the admission process</th>
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<tbody>
<tr>
<td>Dr. Karen Heaton</td>
<td>Ms. Jacqueline Lavier</td>
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<tr>
<td>PhD Program Director</td>
<td>PhD Program Manager</td>
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<tr>
<td><a href="mailto:kharp@uab.edu">kharp@uab.edu</a></td>
<td><a href="mailto:jlavier@uab.edu">jlavier@uab.edu</a></td>
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<tr>
<td>(205) 996-9467</td>
<td>(205) 975-3115</td>
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</tbody>
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Information for International Students

**NOTE:** Prospective international students must first contact the UAB International Admissions (email: IntlAdmin@uab.edu; phone: (205) 934-4686) to determine eligibility to study in the U.S. and/or submit an application for admission to UAB.

The School of Nursing PhD Program works closely with INTO UAB to provide international applicants with admissions support, academic preparation, English language training, and other supportive services designed to facilitate student success.

INTO UAB provides English language training and pathway programs for international students who may not meet the requirements for direct entry to an academic program at UAB. Successful completion of an INTO Pathway program, is required for progression in the PhD program.

All applicants must meet the PhD Program Admission Requirements. The following are additional requirements for International applicants.

**International Application Requirements**
- Prospective students must have a bachelors degree in nursing equivalent to that offered by a U.S. regionally accredited educational institution.
- Foreign transcripts must be submitted to UAB International Admissions for evaluation of educational credentials.
- Applicants must have a minimum grade point average (GPA) of 3.0 on a 4.0 scale on prior college/university course work.
- Applicants must submit their scores from the Graduate Record Examination (GRE) prior to completion of their first semesters of the PhD program. If the GRE was completed prior to application, the applicant may submit scores completed within the previous 5 years.
- Completion of a formal admission interview.
- **Meet English language requirements.** Scores on Tests of English Language (TOEFL or IELTS) must be submitted and are used to determine student placement in a one or two-semester pathway that includes English language coursework.
  - **Requirements for Direct Admission:**
    - TOEFL iBT 90 and minimum of 20 in each of the 4 test sections, or
    - IELTS 7.0 and minimum of 7.0 in at least 2 of the 4 test sections.
  - **Requirements for 1-Semester Pathway:**
    - TOEFL iBT 80 and minimum of 18 in each of the 4 test sections, or
    - IELTS 6.5 and minimum of 6.0 in at least 2 of the 4 test sections.
  - **Requirements for 2-Semester Pathway:**
    - TOEFL iBT 70 and minimum of 16 in each of the 4 test sections, or
    - IELTS 6.0 and minimum of 5.0 in at least 2 of the 4 test sessions

For More Information Contact:
UAB International Admissions; Email: IntlAdmin@uab.edu; ph (205) 934-4686