

IACUC Announces Launch of Personnel eForm

The UAB IACUC will release a new electronic form for changes in protocol personnel on **August 26, 2019**. The Personnel eForm will separate the current Personnel section from the Animal Use Request/Registration (AUR) form. This separation will allow investigators greater flexibility in submitting changes to personnel simultaneously with other types of modifications, and will allow faster review and approval for personnel changes.

The Personnel eForm will automatically be attached to all new (Initial) submissions. After the Initial approval, Investigators can only make personnel changes by creating and submitting a Personnel Amendment for the protocol. This process will be the same as creating and submitting a Continuation/Modification or other type of submission.

Although the formatting will look slightly different, the key features of the Personnel eForm will not change from the current Personnel section of the AUR. Investigators will still be able to see training statuses, and designate surgeons and emergency contact personnel. For existing protocols, these forms will automatically populate the list of currently approved personnel, however, the first submission of this new eForm will require the submitter to re-enter the emergency contact number and check the boxes for surgery performance.

Town halls will be held on August 16 at 10am in the Finley Conference Center and on August 19 at 2pm in Classroom D in Volker Hall to demo the form and allow the opportunity for questions.

For those who are unable attend the live sessions, the IACUC office will post a short video covering the new form, how to use it, and how it will affect existing protocols. The video will be available after August 19 on the main page of the IACUC website at: <http://www.uab.edu/iacuc>.

For questions related to the new Personnel eForm please contact the IACUC office at IACUC@uab.edu or (205) 934-7692.