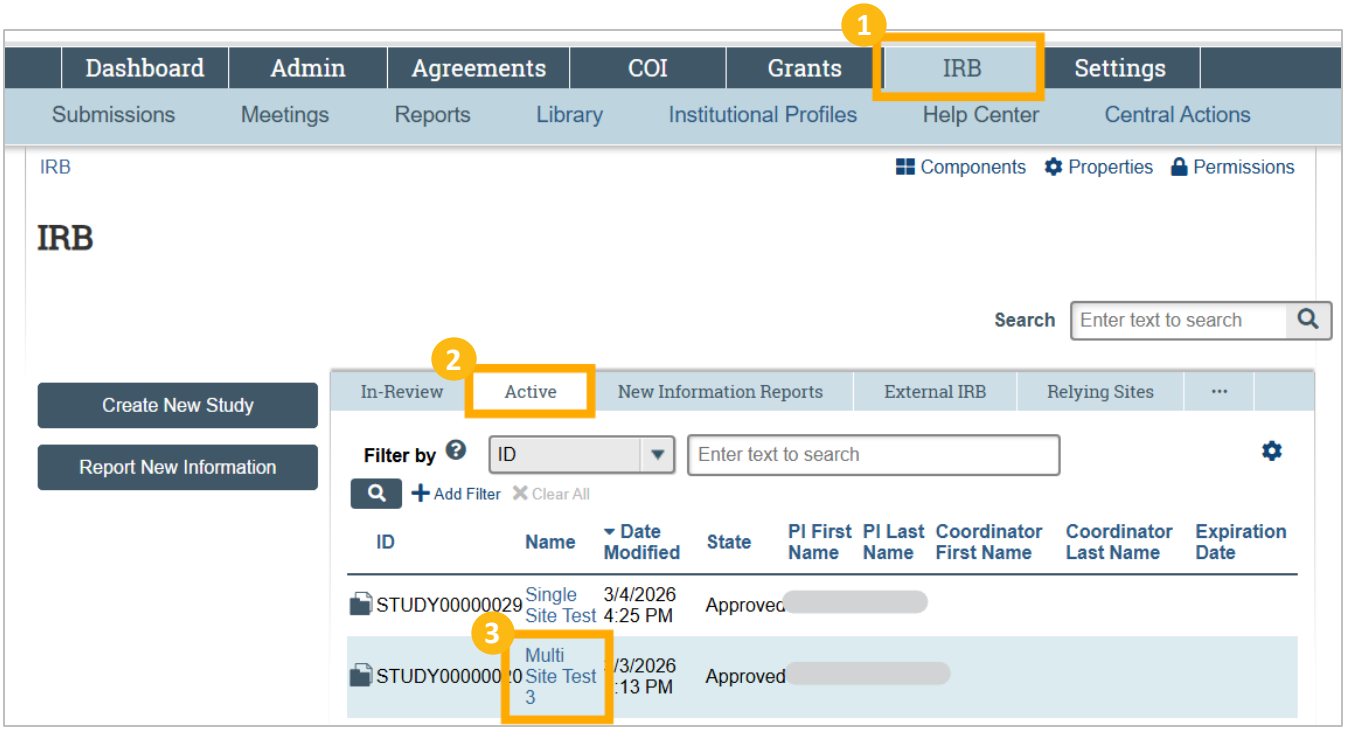
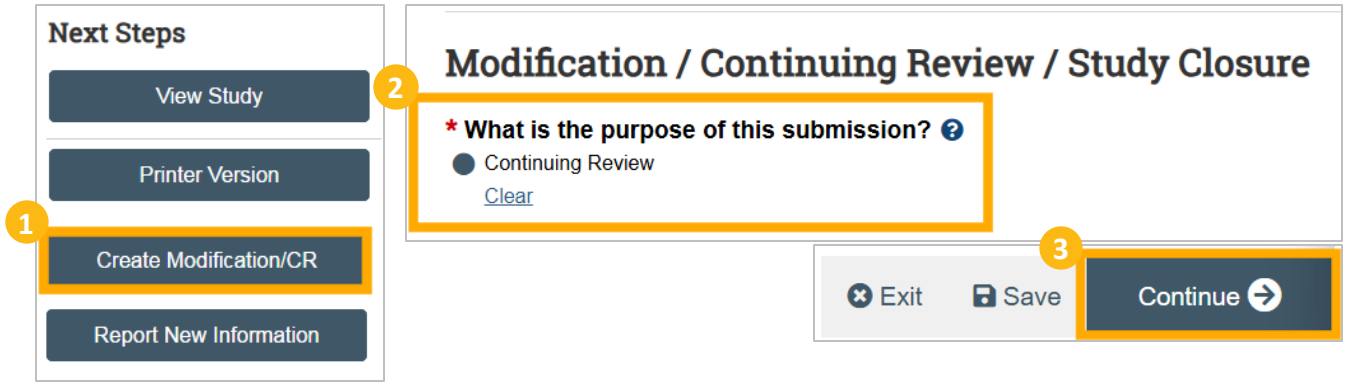
Create and Submit a Continuing Review

This guide explains how to create and submit a continuing review. Continuing reviews must be filed at least 30 days before the study approval's expiration.

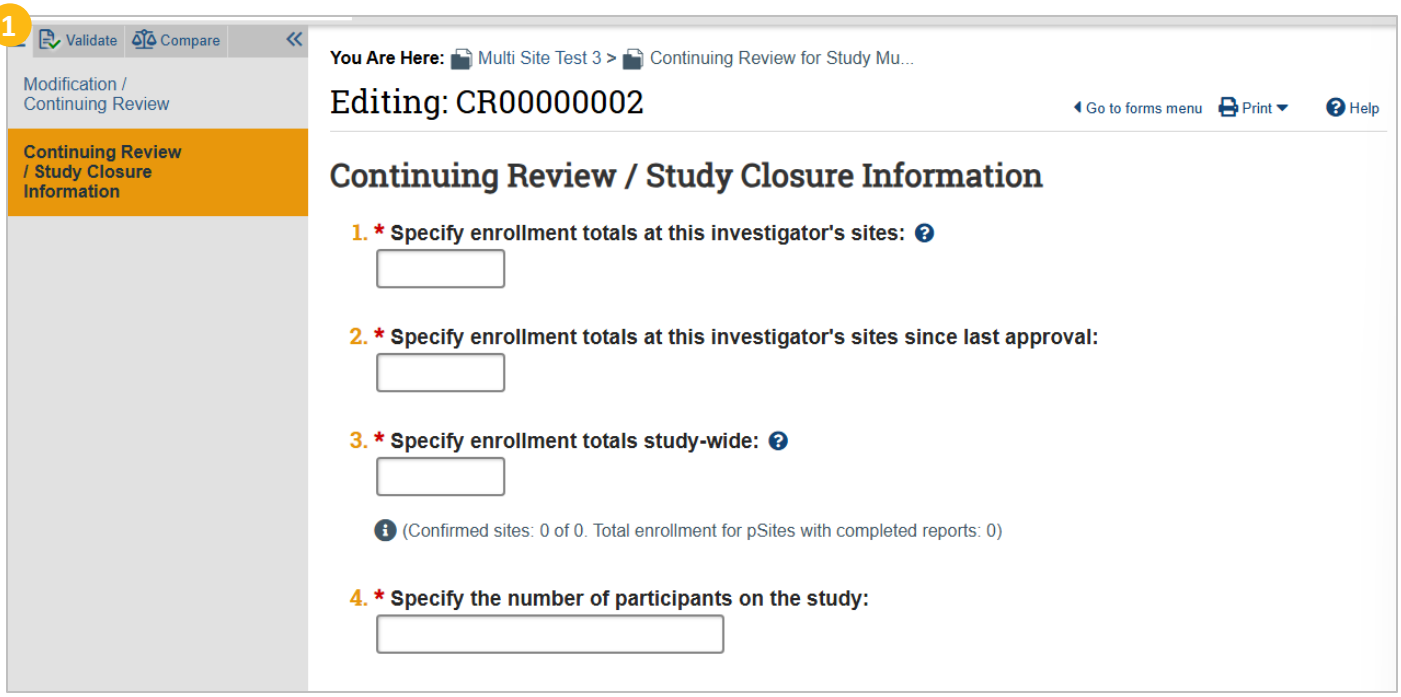
1. **Open the active study by clicking IRB, then Active, then the name of the study.**

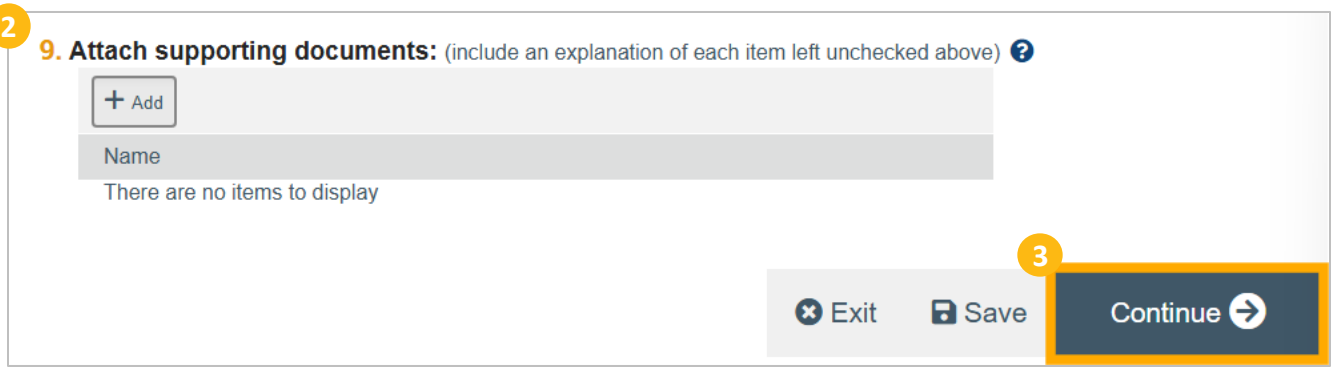


2. **Click the Create Modification/CR button, this will open the Creating New: IRB Submission form. Select "Continuing Review" as the purpose of the submission, then click Continue.**



3. **Complete the fields on the following pages and attach any necessary supporting documents. Once complete, click Continue.**



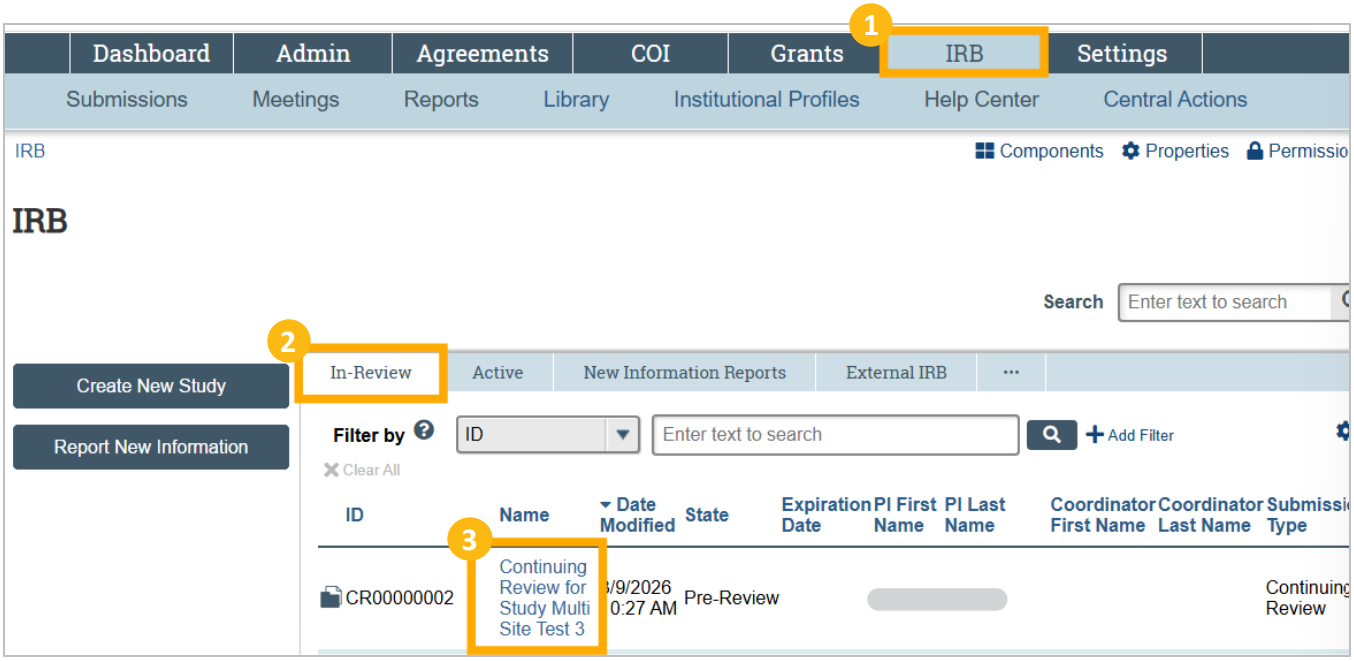


4. **On the final page, click Finish. When you are returned to the study workspace, click Submit.**



Create and Submit a Continuing Review

5. **The continuing review has been submitted, and the study is in the Pre-Review state. To find the continuing review, click on the IRB tab, then the In-Review tab. Open the continuing review by clicking on the name.**



Alternatively, you can go to the page of the original study and click the Follow-on Submissions tab to view all continuing reviews.

