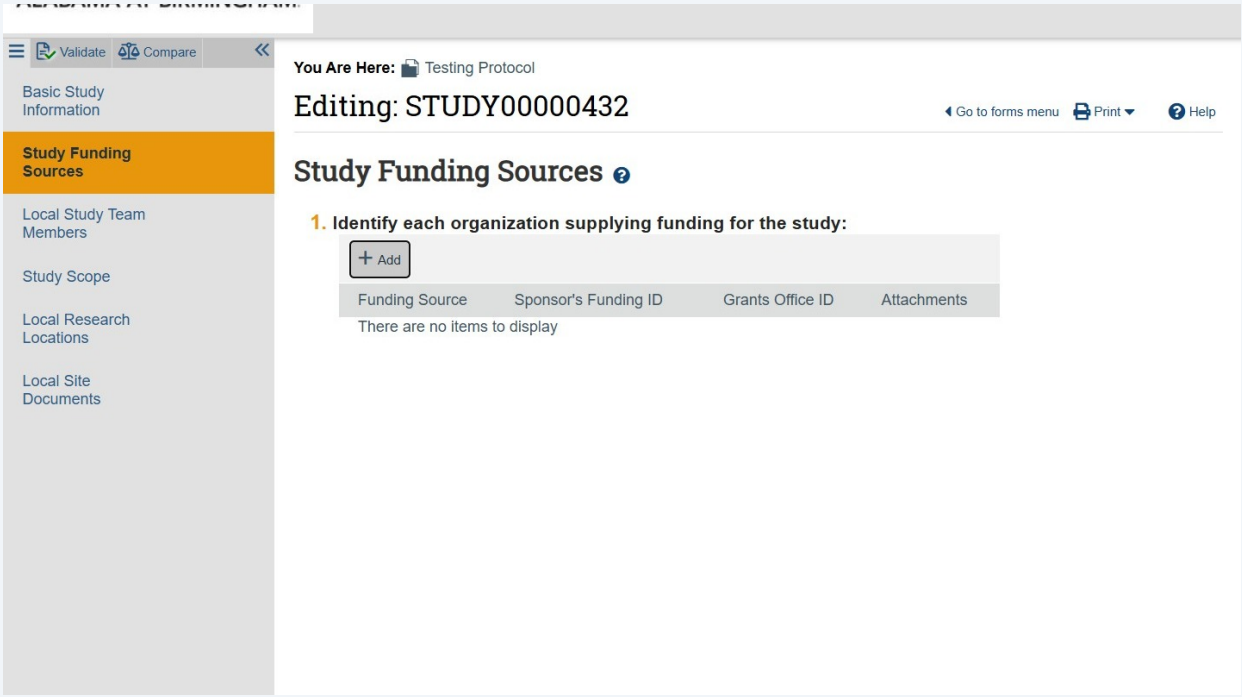
Adding and Managing Funding Sources

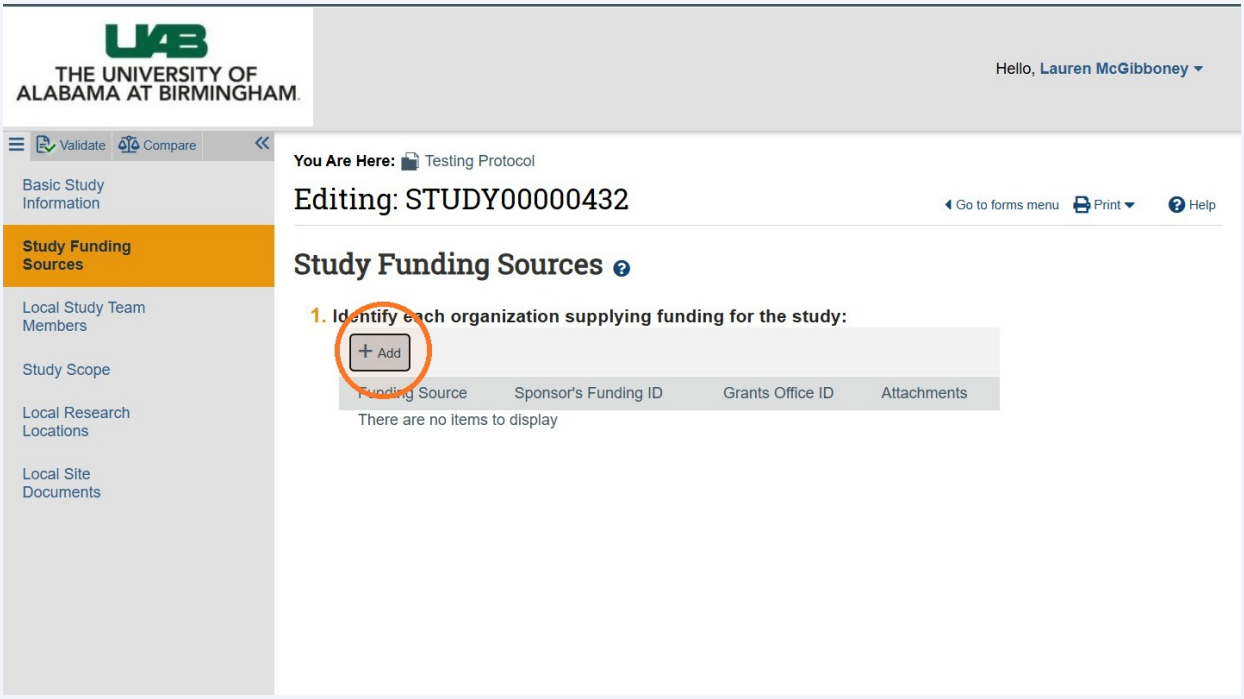
Learn how to successfully add an NIH funding source to your project and manage your grants efficiently. This guide walks you through the navigation, selection, and submission processes required to keep your funding information accurate.

1 In a STUDY submission or MODIFICATION submission add the Funding Source.

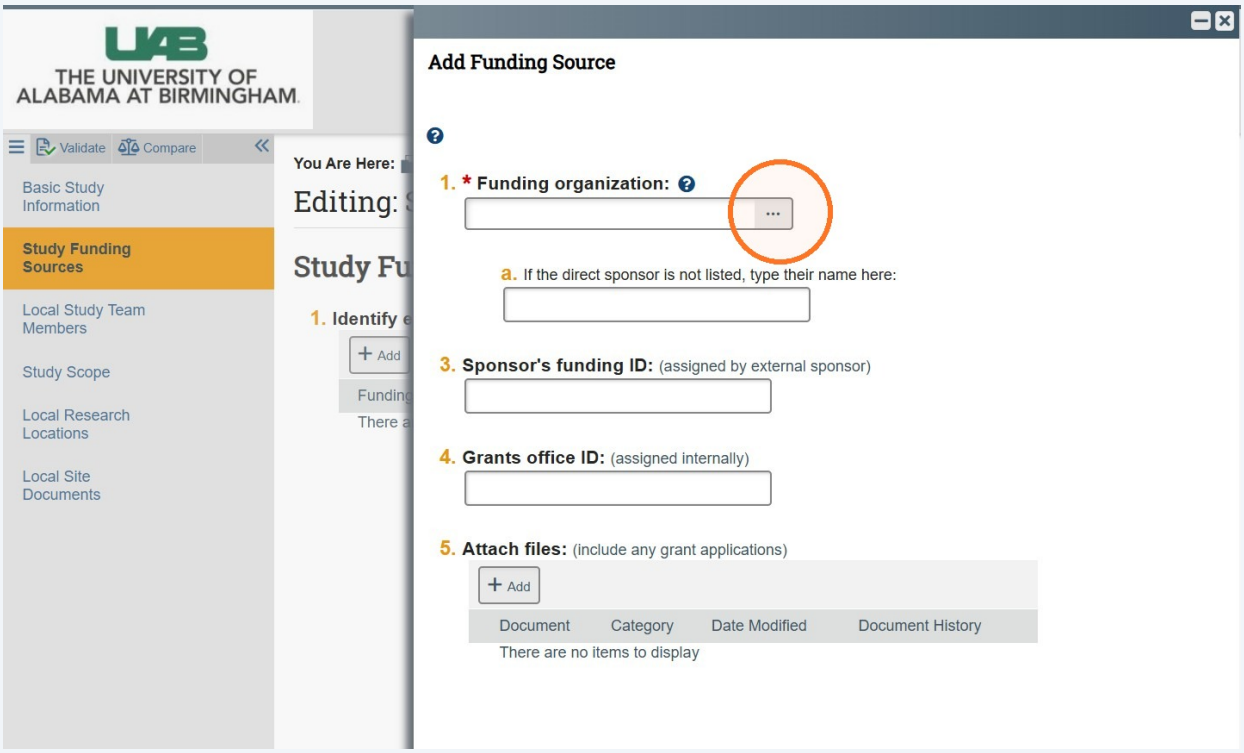


Add Funding Source

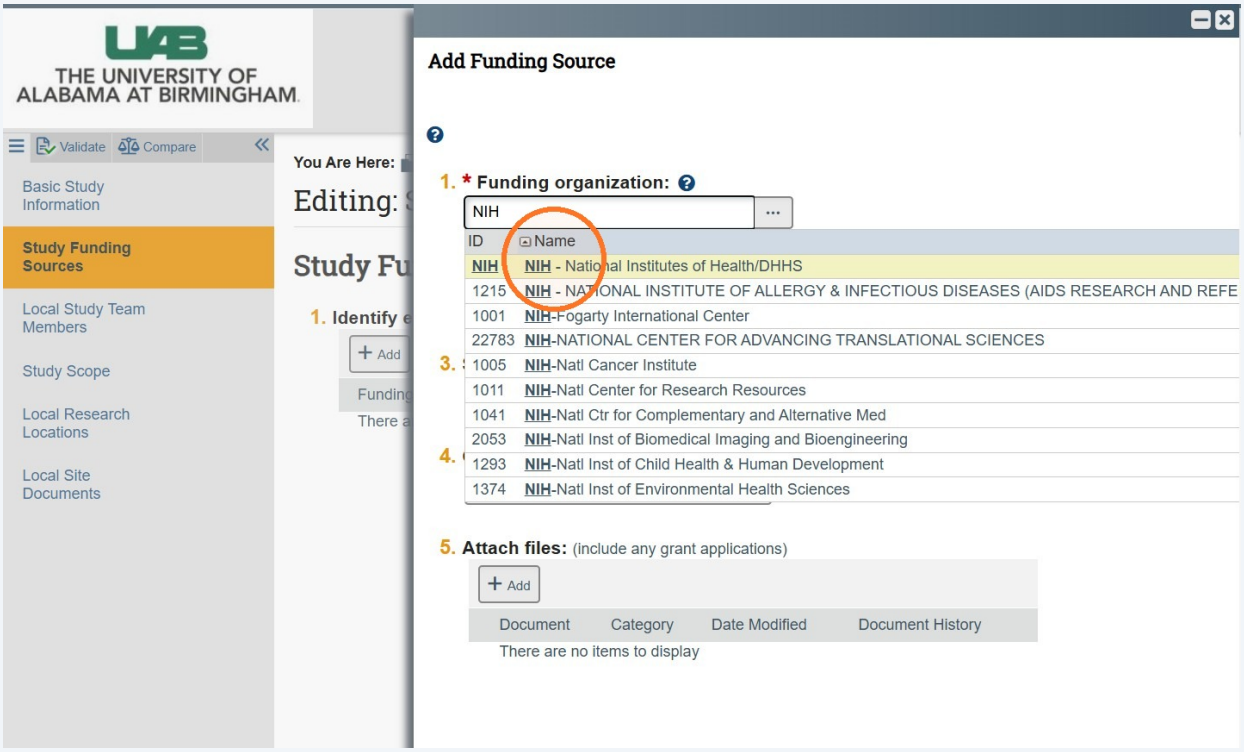
2 Select "Add"



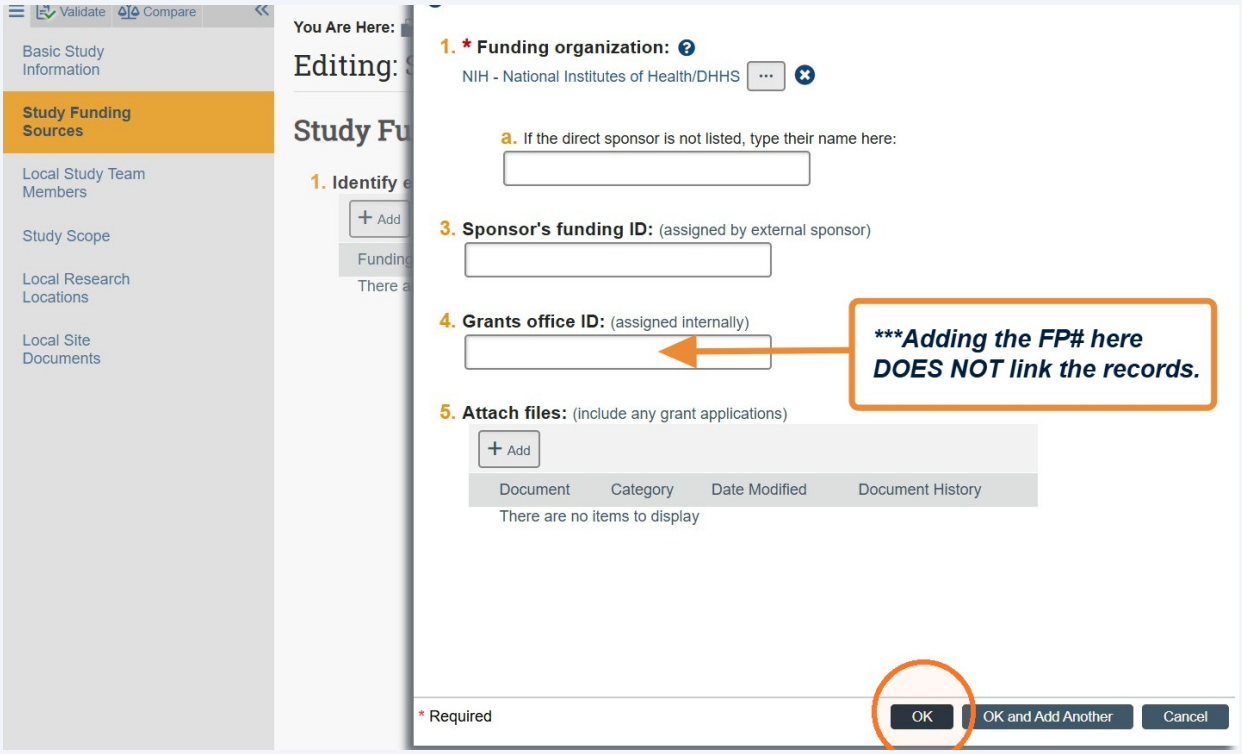
3 Begin typing the name of the Funding organization to select from the pick list. If a Sponsor is not listed in the pick list submit a ticket for the organization to be added.



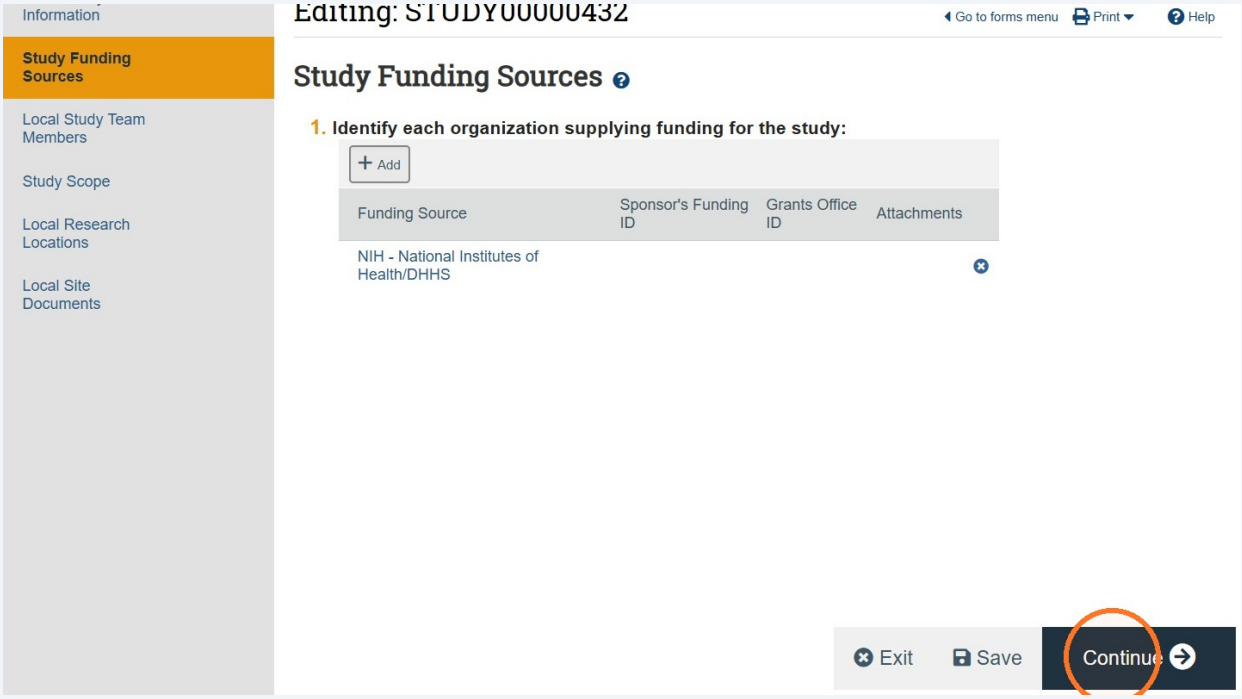
4 Select the Funding source from the pick list.



5 Select "OK" to add the funding source. ***Adding the UAB FP# to the Grants office ID DOES NOT link the records.

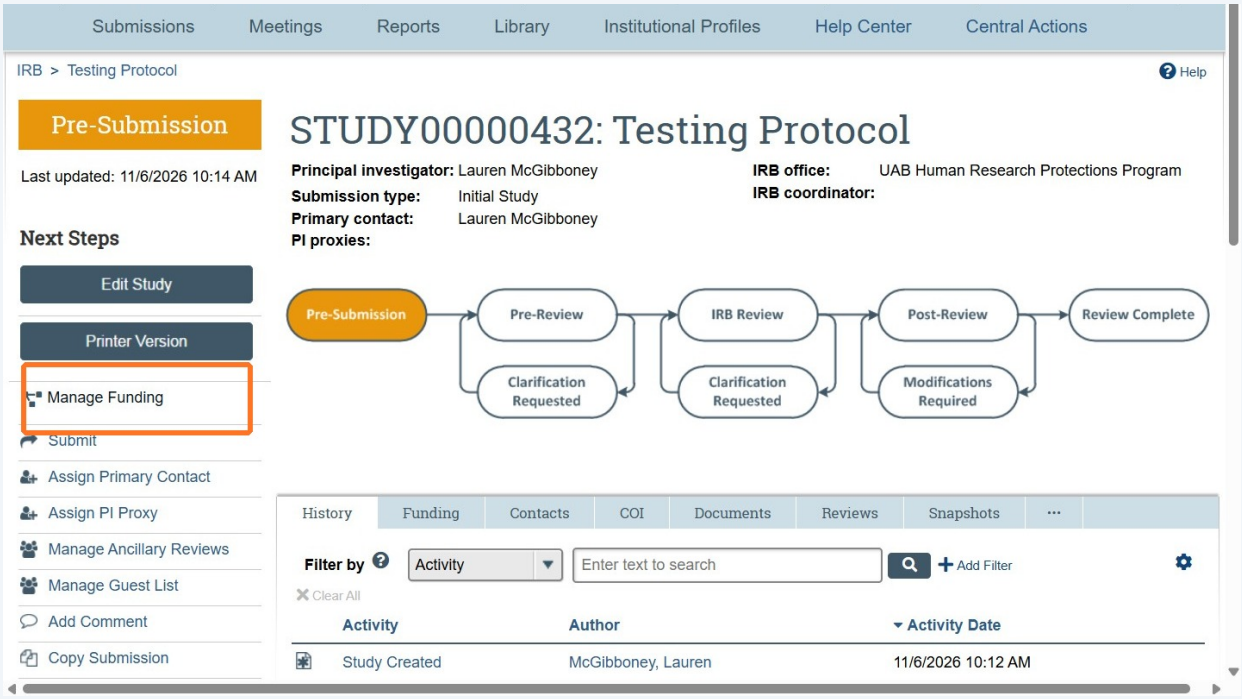


6 Select "Continue" and complete the rest of the submission.

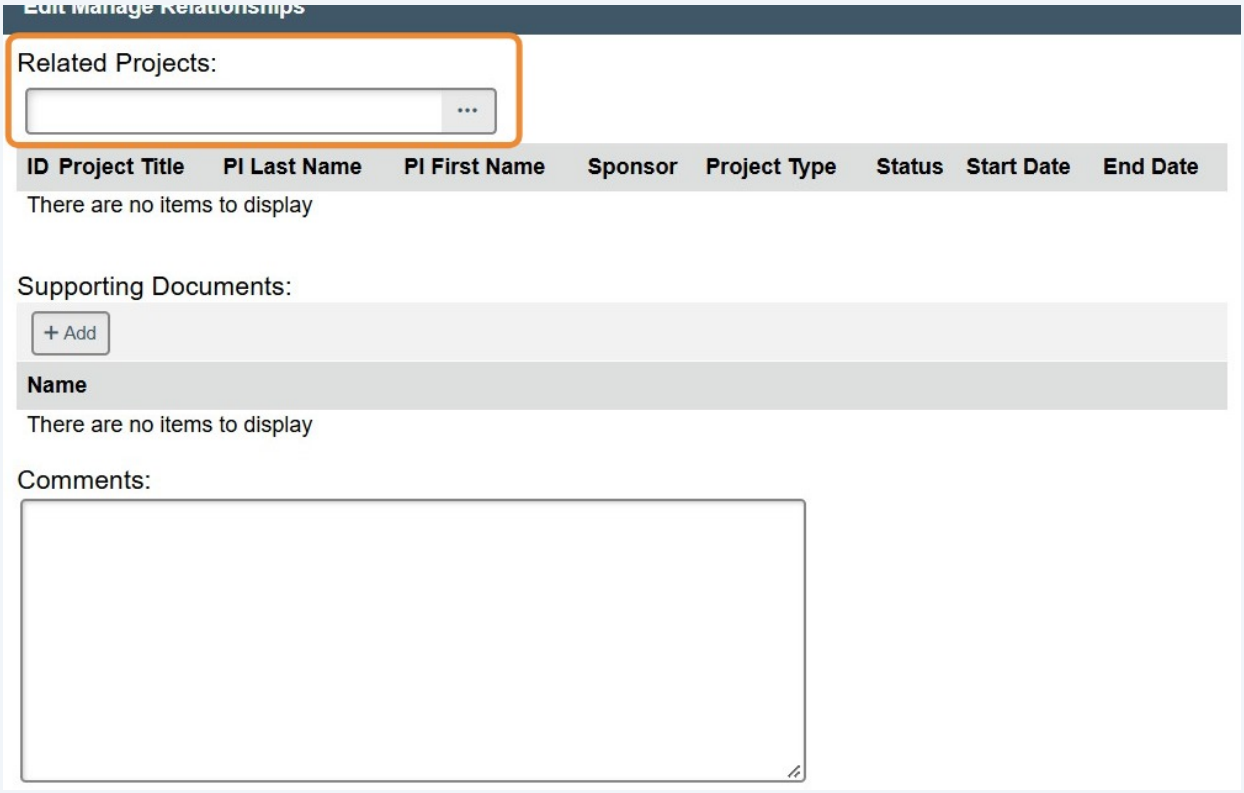


Manage Funding

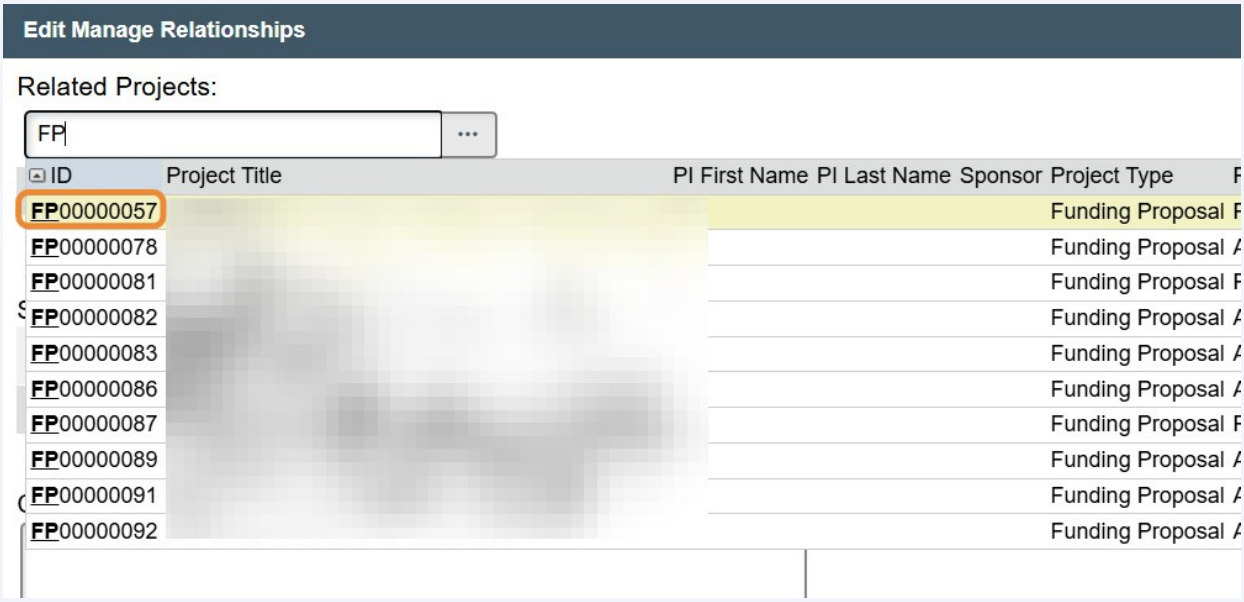
7 Click "Manage Funding" BEFORE you select "Submit"



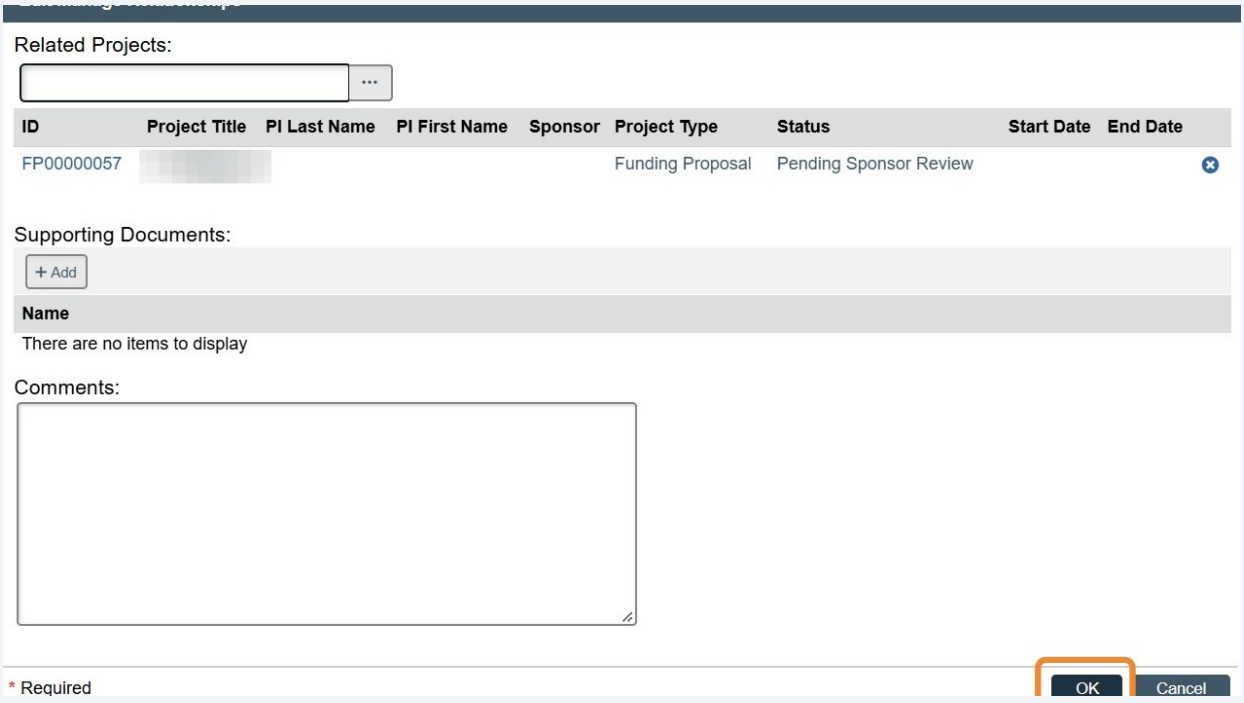
8 Begin typing in the legacy OSP # or MURe FP # to select the Grants record from the pick list.



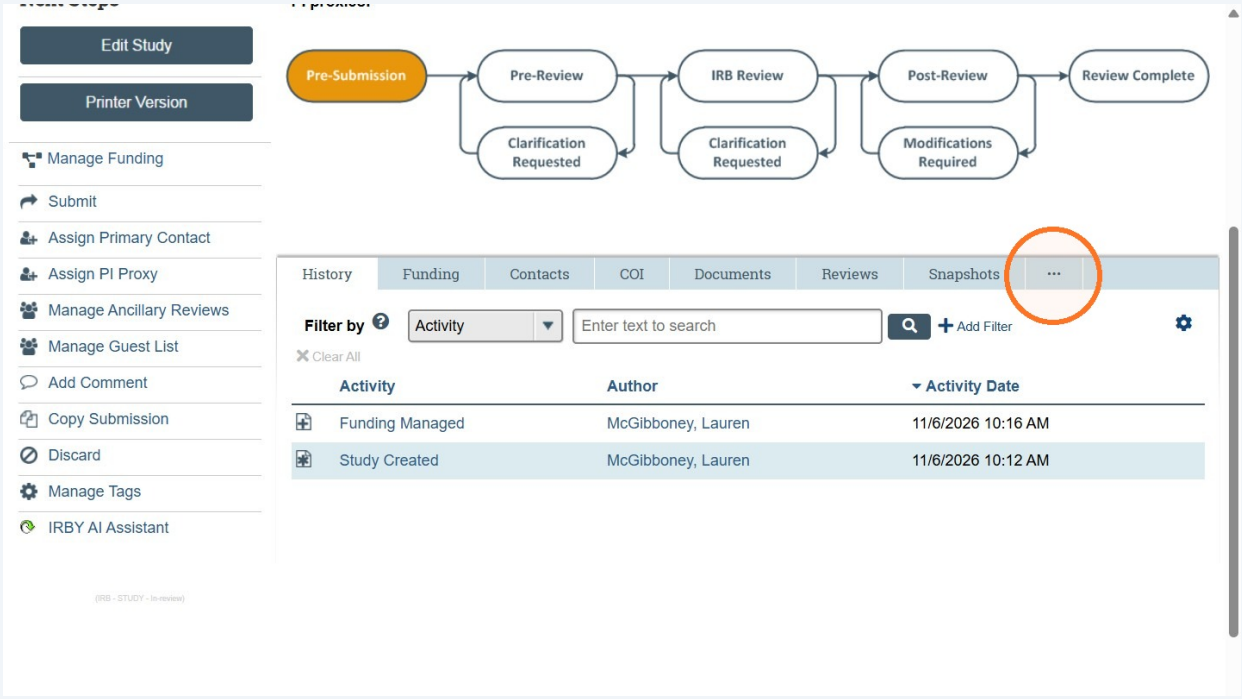
9 Select the Project to connect



10 Select "OK" to save the related project.

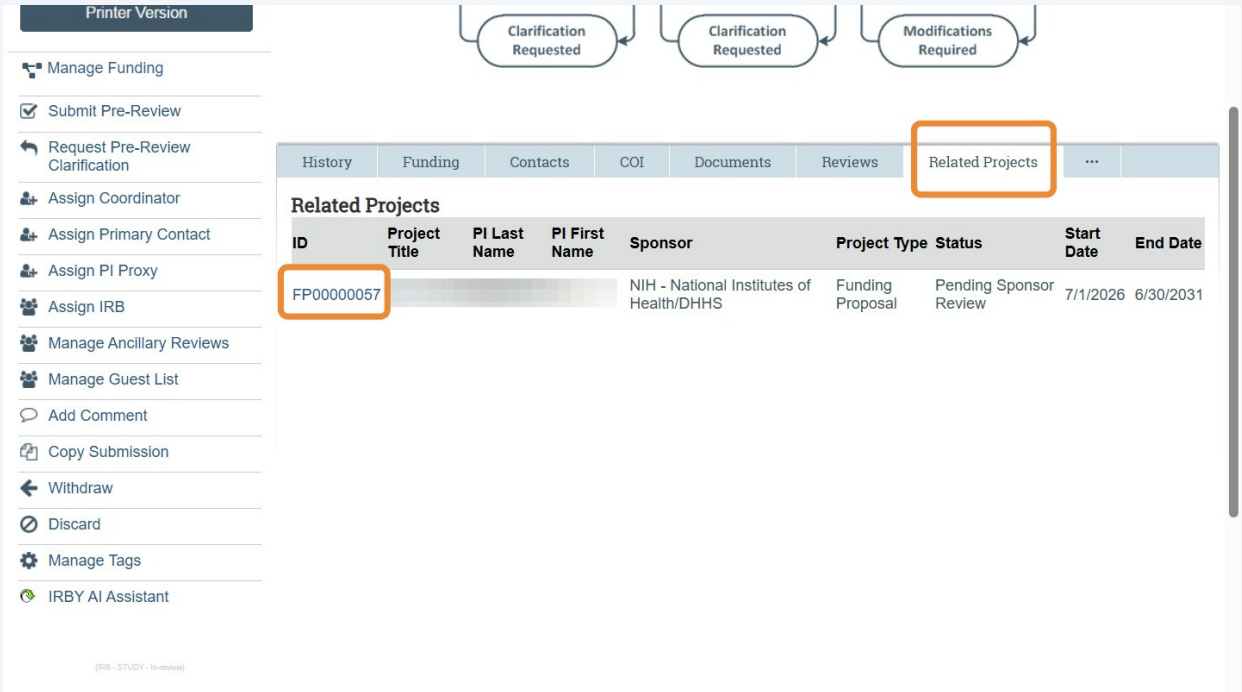


11 Note, the History will indicate there has been a Funding Managed activity. Select the 3 dots or Related Projects tab to see the record link.

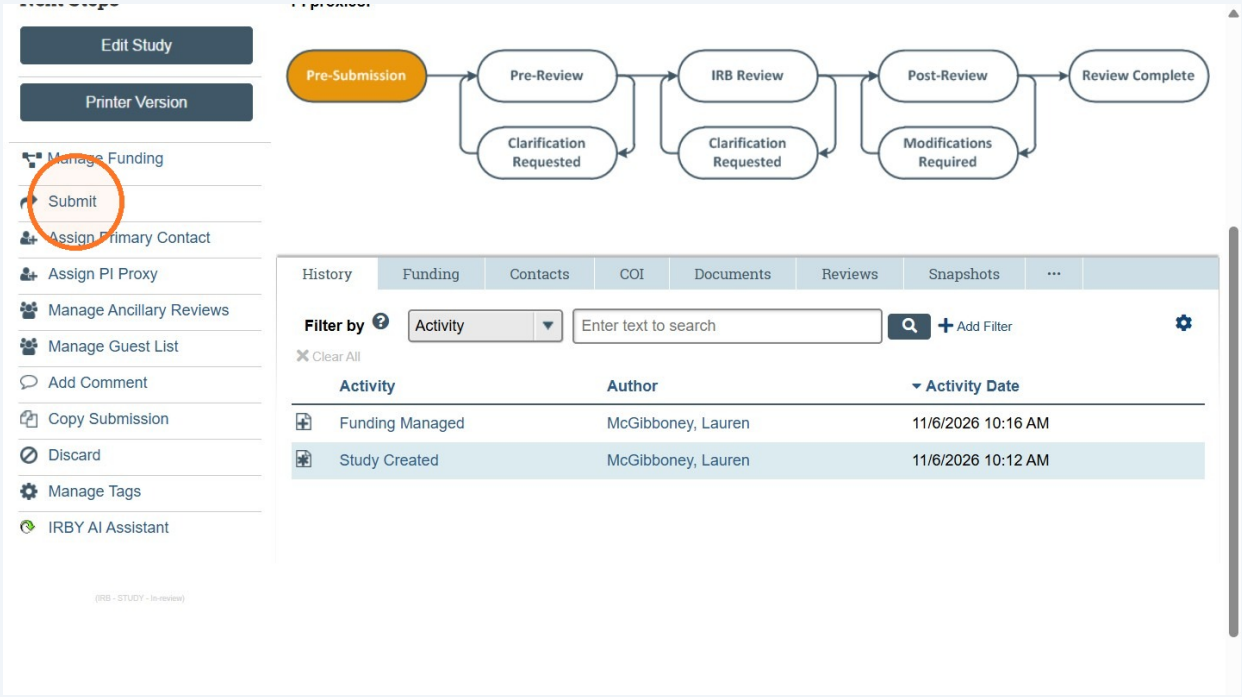


Submit Study

12 Related Projects tab view. The ID of the Related Project(s) will open the project record in the Grants module.



13 Select "Submit" to submit your submission for pre-review.



14 Click "OK" to open the submission certification.

