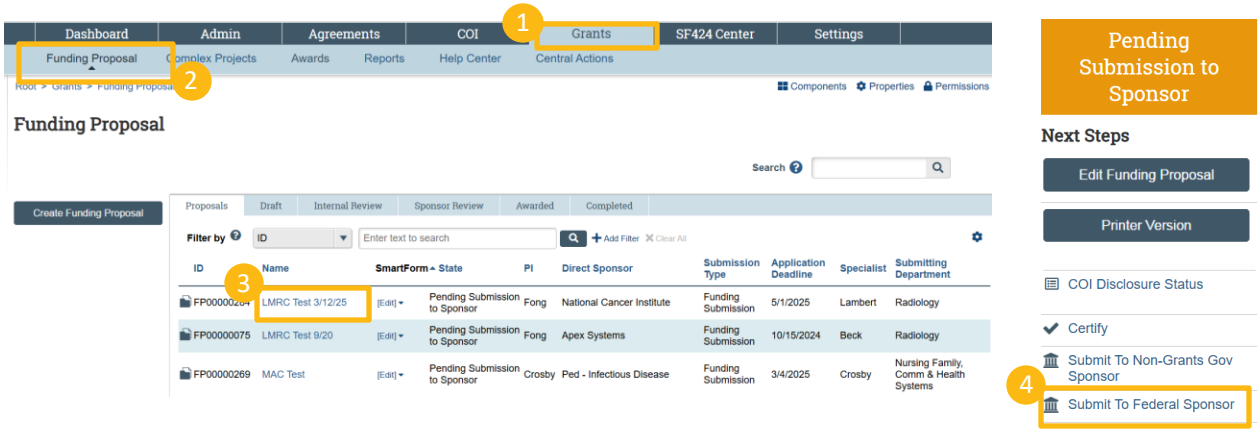
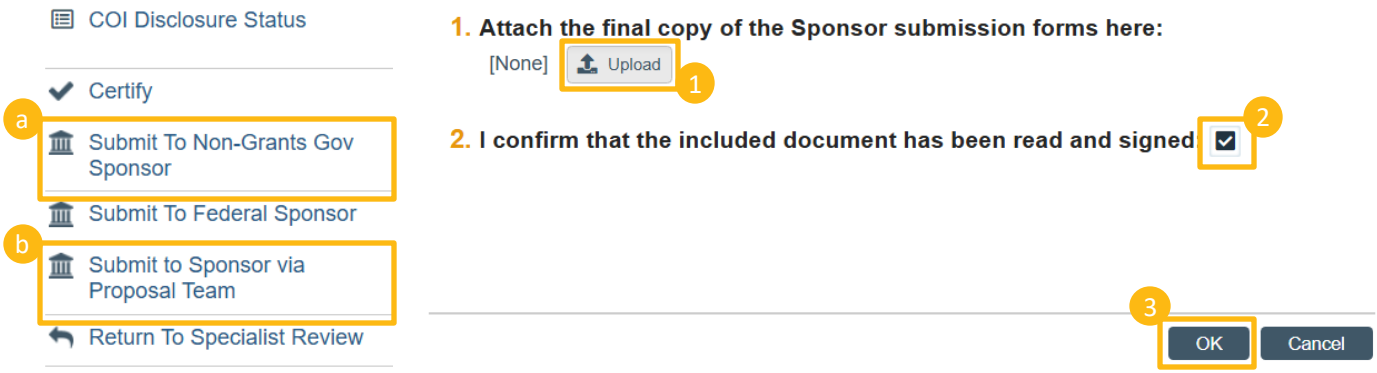
Submit a Non-SF424 Proposal

1. When a funding proposal has gone through final review and entered the Pending Submission to Sponsor state, it can be submitted to the sponsor.
2. To submit to a federal sponsor, start on the Grants page, then select the Funding Proposal workspace, then use the search box to search for the name of the proposal you wish to submit. From the left side menu, click Submit To Federal Sponsor, then on the pop-up window, click OK.



3. To submit to a non-federal sponsor, start on the Grants page, then select the Funding Proposal workspace, then click on the name of the proposal you wish to submit. Then select the appropriate activity:
   a) If OSP will make the submission, click Submit to Non-Grants Gov Sponsor
   b) If the PI or RA will make the submission, click Submit to Sponsor via Proposal Team
4. From the pop-up window, attach a copy of the sponsor submission, click the checkbox to confirm the included document has been read and signed, then click OK.



5. After clicking OK, the funding proposal state will change to Pending Sponsor Review.