Instructional Design & Support

UAB SHP

Tuesday Tip

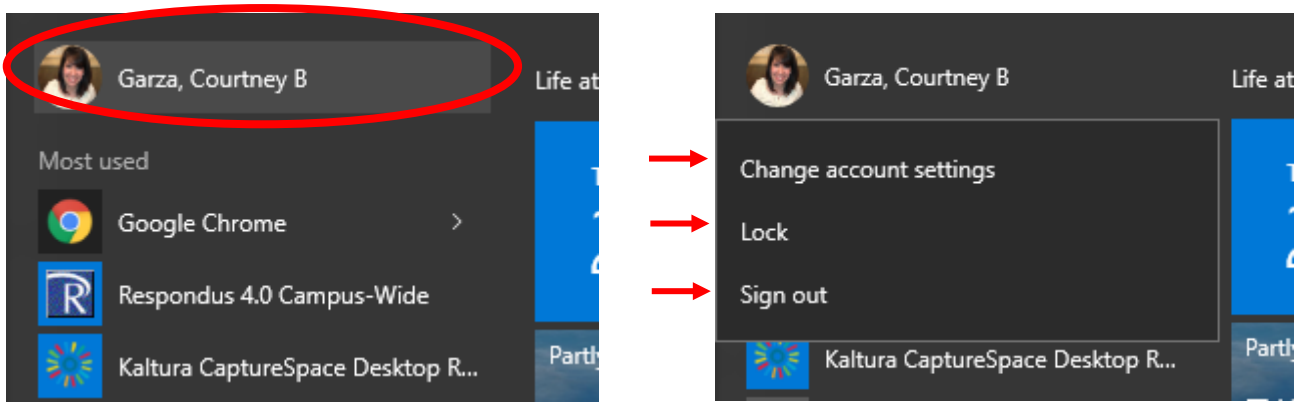
Navigating Windows 10: Part 1

1. Start menu

To get to the Start menu, select in the lower-left corner of the taskbar. You can also open the Start menu by pressing the button located on your keyboard.

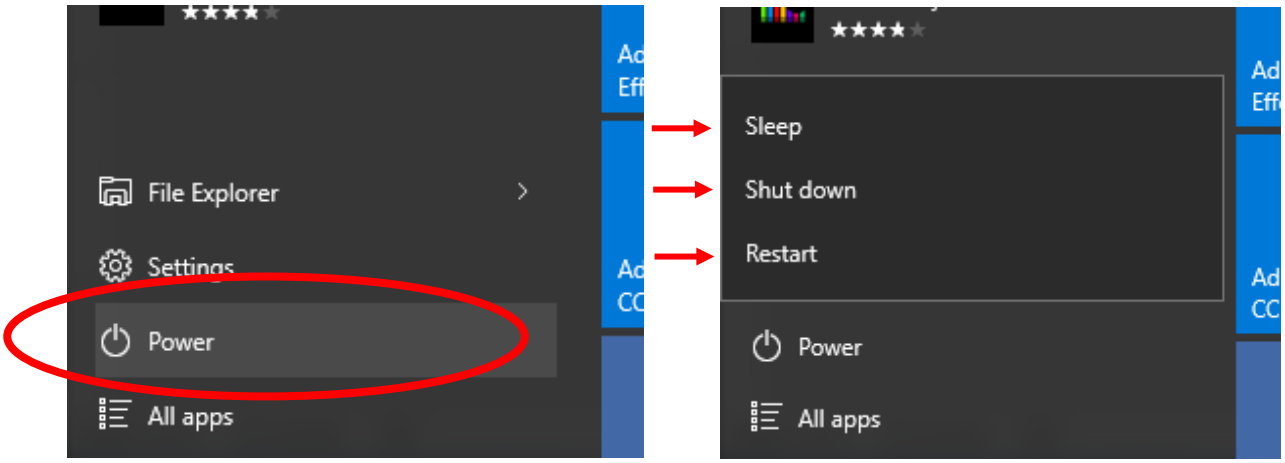
2. Account options

From the Start menu ( ), click on your account name to change your account settings, lock your device or sign out of your account.



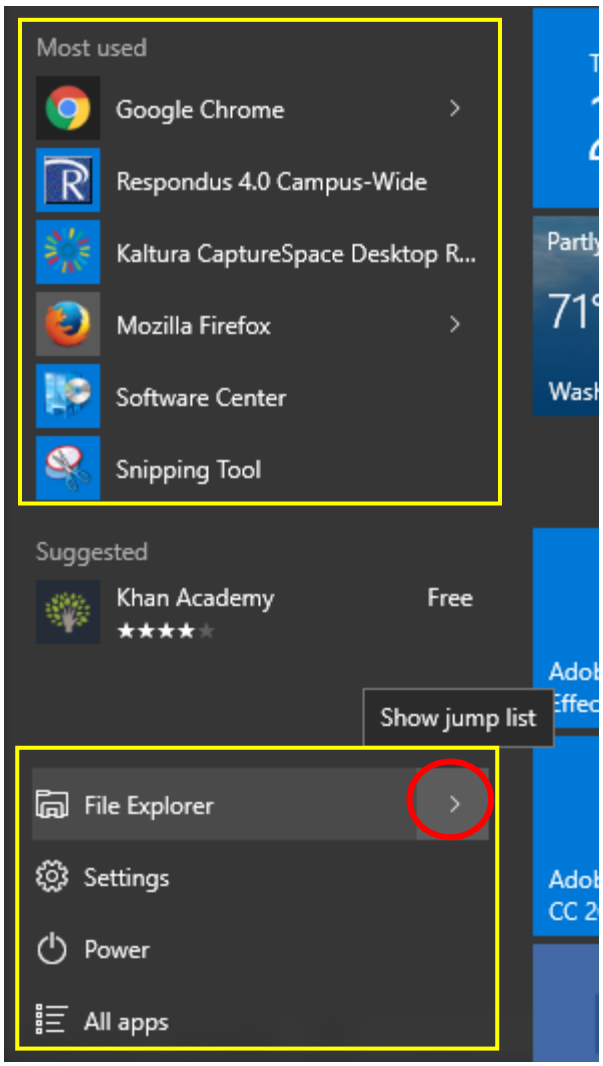
3. Power

Click Power to sleep, shut down or restart your device.



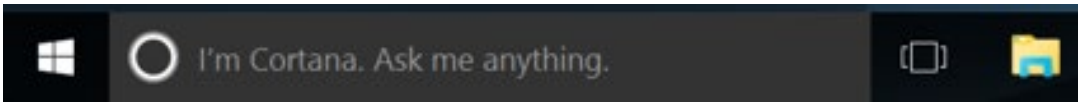
4. Quick links and frequently used apps

On the left side of the Start menu, you'll find quick links to PC settings, Documents and File Explorer. There is also a section of most recently used apps and programs. If there is an arrow next to a program, you can click on it to see a list of your recently used files or most visited sites for that program.



5. All apps

Click All Apps to see all your apps and programs listed alphabetically. Looking for a specific app? Just ask Cortana.



For more information, please contact the IDS team.
View all of our Tuesday Tips on our SHP/IDS website!

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