

UAB Medicine Quality Week 2018
October 15th-19th, 2018
Story Board Symposium October 18, 2018

Ambulatory Story Board Submission Guidelines/Application

Eligibility: Projects may be submitted in one of two categories: Quality/Process Improvement and Education.

Submission Deadline: October 5, 2018. No applications will be accepted after this date.

Number of Entries: Unlimited

Submission Instructions: Complete the form below and email it to Heather Yeargan at hyeargan@uabmc.edu. You will receive a confirmation that your application has been received. Please contact Heather Yeargan at 731-9071 with questions.

Storyboard Set Up: Bring a copy of this registration form with your poster or storyboard when you come to set up. Set up is October 18th, 7:45-9:00 am in TKC on the 2nd floor in the seating area adjacent to the Neurosciences Two Clinic.

Author(s) of Storyboard:	Clinic/Dept.:
Name of Project:	
Category of project (choose one):	
Quality/Process Improvement _____ Education _____	
Display type (choose one):	
Standing Trifold _____	<u>Standing Trifolds:</u> Tables will be provided to display trifolds. Black and white trifolds can be ordered through Lawson.
Hanging Poster _____	<u>Hanging Posters:</u> Standing easels and foam boards will be provided for hanging posters. The foam boards to mount posters are 40"x60". Please use this as a guide for the final printed poster size to ensure it will fit on the foam board for display.
Electrical outlets will not be available. You may use a battery-powered electrical source in place of an outlet.	

See Judging Criteria Below

Judging Criteria: Storyboards will be judged on the following criteria:

Story Board Judging Criteria	
A. Creativity/Appearance of Display	Poster/storyboard will be scored on a scale of 1 to 5 with 5 being the highest score: 5- Significantly exceeds criteria 4- Exceeds criteria 3- Meets criteria 2- Does not meet criteria 1- Significantly does not meet criteria
<ul style="list-style-type: none"> • Creativity/originality of project • Creativity/originality of storyboard • Neatness/color/visual appeal of board • Is there a cohesive theme that links the title with the topic and graphics? 	
B. Problem Statement and Goal – brief, clear, concise statements of the opportunity for improvement and what the team expected to accomplish	
<ul style="list-style-type: none"> • Is there a clearly defined problem statement? • Is there a clearly defined goal? • Are metrics stated? 	
Ci. For PI Projects:	
<ul style="list-style-type: none"> • Is there a clear statement of how success will be measured? • Were baseline data available – are they included? • What tools were used for measurement, i.e., flowchart, fishbone, control chart, pareto diagram, histogram? • Is the use of each appropriate? 	
Cii. For Education Projects:	
<ul style="list-style-type: none"> • Appropriate selection and description of educational mode/strategies to meet goals? • Education plan clearly described including teaching/learning, methods/examples of content? • Target audience/participation described? • Evaluation plan described? 	
D. Outcomes Clearly Stated	
<ul style="list-style-type: none"> • What happened as a result of the project? • Are outcomes data included? 	
E. Potential Impact of Outcomes	
<ul style="list-style-type: none"> • What is the potential impact of the outcomes, i.e., how many patients or staff are potentially impacted? • Is there an impact on time to deliver services, cost, patient outcomes, or any other potential deliverable? 	