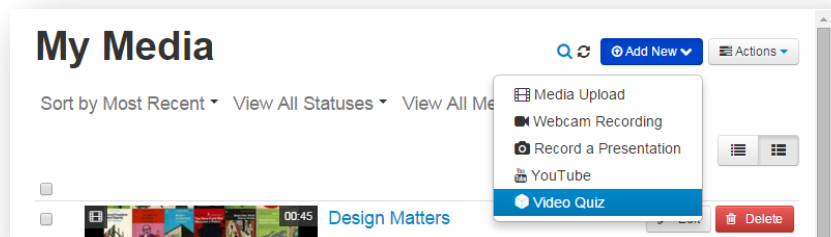# Kaltura: Video Quiz Step by Step Guide

Kaltura allows you to create Video Quizzes that will engage students with the material presented in the video. Prior to adding the quiz functionality, you should first upload a webcam video or a recorded presentation. Once you have completed building the quiz you may publish it to the Course Media Gallery or link it to a module page as a self-test. If you would like this to be a graded quiz, you will need to go to the "Creating a Graded Video Quiz Assignment" guide once you have completed these steps.
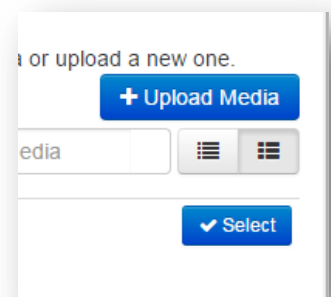
How to Build a Kaltura Video Quiz

1. Login to your Canvas course and click on the "My Media" link on the left hand menu of your course. (If this is not listed in your course please contact your Instructional Design team to activate it for you.)
2. Click on the blue **Add New** button in the upper right of the window and select "Video Quiz".

3. The "Quiz Creator > Media Selection" page will display. From here you may either click the **Upload Media** button in the upper right or the **Select** button to the right of a pre-existing video. If you choose to select a pre-existing video, you may skip to step 4.

    i. If you choose **Upload Media**, you will be asked to locate the video from your computer. Once you have picked your file, you will get the options to give your video a title, description and tags. ***IMPORTANT**** You must add the following tags to your videos: **SON, term, & the course number the video is originally placed (i.e. NUR 606, NFH 622, etc.)**. After you have added this information you will need to click **Save** to save the video and then click "Edit Quiz".

4. Once you are on the *Quiz Editor* screen you will see a panel to the right of you video. The first panel is the *General* panel, which will allow you to set the following options for your quiz.
    i. **Quiz Name:** This will fill in the name of your video and add "-Quiz" by default. You may change this if you would prefer a different name.
    ii. **Welcome Message:** This allows you to customize the message students will see at the beginning of the video.
    iii. **In-Video Tip:** If checked, this will display *"All questions must be answered. The quiz will be submitted at the end."* at the beginning of the video.
    iv. **Question List:** If checked, this will allow students to down load a list of the questions before they start the video.
5. After completing the *General* settings, click the "Apply" link in the lower right of the panel.
6. Next you will be taken to the *Experience* panel, which will allow you to set the following options for your quiz.
    i. **Edit Answers:** If checked, allows students to change their answers prior to the final submission of the quiz.
    ii. **Skip for Now:** If checked, allows students to skip the question and return to it later.
7. After completing the *Experience* settings, click the "Apply" link in the lower right of the panel. (You may also click the "Back" link in the lower left of the panel to make changes on a previous panel.)
8. Next the *Score* panel will display, which will allow you to set the following options for your quiz.
    i. **Do Not Show Scores:** This will prohibit students from seeing their score and will only display a *"Thank You"* message once they have completed the quiz
    ii. **Show Scores:** This will allow students to see the percentage of questions they answered correctly. Please note that if this is going to be created as a graded quiz, that the percent correct may be different than the point value (i.e. 80% of a 50 point assignment will be 40 points. At the end of the quiz students will see they got an 80% but the grade book will show that they received a 40.)
    iii. **Include Answers:** If you opted to show scores, this option will allow students to see the correct and incorrect answers once they have completed the quiz.
9. After completing the *Score* settings, click the "Apply" link in the lower right of the panel. (You may also click the "Back" link in the lower left of the panel to make changes on a previous panel.)
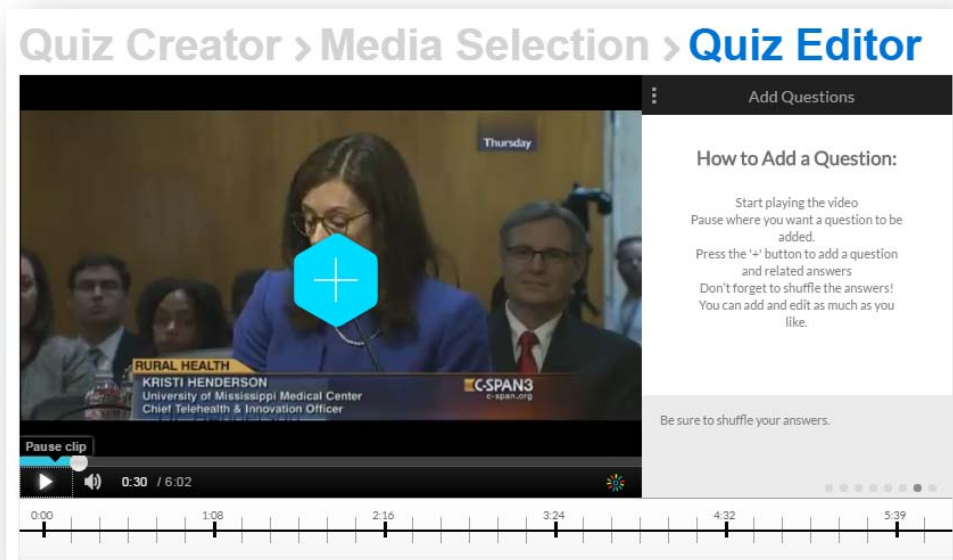
10. The final panel, *Add Questions*, will display the instructions for adding questions to your video. The bottom of the panel will also display question tips to help you in making your questions.

   i. Once you are on the *Add Questions* panel, you may return to any of the other panels by clicking the three vertical dots on the panel title bar and selecting which panel to return to.
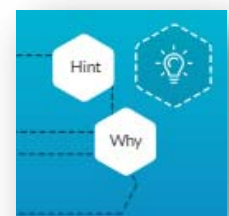
How to Add Quiz Questions

1. Start playing the video
2. Pause where you want a question to be added.

3. Press the blue **+** button to add a question and related answers
   i. You can shuffle the answer choices by hovering and grabbing the dotted area on the left or right side of the answer choice.

   ii. Clicking on the "Lightbulb" icon in the upper right allows you to add the following:
      a. Hint: An in quiz option to help the student select the correct answer.
      b. Why: Feedback or rationale for students to review after completing the quiz if you have allowed them to see their Scores/Answers

4. Quiz questions are saved as they are created and can be edited as much as needed, however it is **strongly not recommended** to edit them after students begin taking the quiz.
5. Once you have added all of your questions, you may return to "My Media" by clicking the **Go To Media** button, or you can click the **Preview Quiz** button to preview your quiz.

IMPORTANT INFORMATION:

- If this is a graded quiz, **DO NOT** publish this to the Course Media Gallery as it would allow students to access the quiz and **NOT** record their score in the grade book. To make this a graded quiz please see the "Creating a Graded Video Quiz Assignment" (https://uab.instructure.com/courses/1247955/pages/06-dot-3-2-creating-a-graded-video-quiz-assignment) guide.

- If you are planning on using this as a self-test you may publish this to the Course Media Gallery or embed it within a module page.