1. Company/Organization Name, Address, Contact:
Name: Sunrise Centre
Address Uganda: Banda Kyandaaza, Mukono district, Nakisunga sub county
Address Canada: Box 366 Rose Road, Salmo BC V0G1Z0, Canada
Contact: Nicole Van Seters (Director) Edson Daaki (On site Program Manager)
Phone: +1 250 551 7556 (Canada) +256 752 210202 (Uganda)
Email: nicole@buiga-sunrise.org

2. Title of Internship/Practicum:
Internship 1: Program Support Intern for Early Start Home Visit Program
Internship 2: Program Support Intern for Fund Development

3. Number of Internship Positions Available:
Two

4. Internship Slots Available:
First year: summer and fall semesters (2 terms)
   June 1 – December 15, 2020
Second and subsequent years: spring, summer, and fall semesters (3 terms)
   January 15 – December 15, 2021
Preferred length of stay: 8-12 weeks

5. Location:
On site at Grace Family Health Centre, in the rural village of Banda Kyandaaza, Mukono District Uganda

6. Paid or Unpaid Internship: Unpaid / Intern is responsible for own travel and accommodation costs / Sunrise can assist with organizing affordable options.

7. Desired Education Level/Degree Concentration:
MA, MPH or MHA students focusing on early childhood development, community/non profit development, public/maternal health, communications

8. Brief description of the organization/agency mission, goals, and activities:
Sunrise Centre is a registered Ugandan community-based organization, Canadian charity and US non-profit whose mission is to empower communities through a holistic combination of education, healthcare, and income-generating support activities. We work with community members to identify community assets and build upon them to break the cycle of poverty and experience the lives they desire.

Sunrise Centre offers healthcare services at Grace Family Health Centre. At Grace Clinic, we recognize the dignity and worth of every person and are dedicated to providing equal access to compassionate and affordable healthcare by offering the following services:
• Prenatal, delivery, and postnatal care
• Family planning services
• Immunizations
• Laboratory testing services
• Low-cost pharmaceutical services
• Outpatient consultations and care
• HIV testing, counseling, and ARV services

In 2020, we intend to add a two additional maternal and child health programs:
• Healthy Start Home Visit Program
• Prevention of Mother to Child Transmission Home Support Program

Sunrise Centre offers educational services at Sunrise School. Students benefit from a safe learning environment that promotes a positive growth mindset, and offers a unique vocational training program that aims to equip students with valuable skills and instill a life-long love for learning. At the school, we offer:
• Nursery, kindergarten, and primary schooling
• Vocational training for primary students
• Community library
• Girls Empowerment and Boys Leadership groups

9. Scope of Work/Responsibilities of Intern:
The principal goal for this Internship is to provide clinical care alongside our qualified team, as well as learn from and support the work of our existing staff. Responsibilities will include:

Program Support Intern for Early Start Home Visit Program
• Preparing consulting and delivery rooms for nurses, midwives and medical officers
• Logging patient information and any relevant medical history
• Accompanying midwives and clinical officers to support with community outreaches and home visits
• Assisting to assess child health and family medical needs
• Observing the Sunrise team and assisting with counseling individual caregivers on nutrition, child development, disease prevention and health management
• Developing and compiling health education materials and supporting with presenting to the community
• Collecting and analyzing data to learn more about the community and how to help improve programs and services
• Attending case management meetings and being an active participant in planning

Program Support Intern for Fund Development
• Through interviews and other means, gather information and conduct relevant research and data analysis with the purpose of assisting the Sunrise grant writer to draft compelling grant proposals
• Identify, through research, public and private grant and corporate sponsorship opportunities for the organization
• Develop program summaries, outlining how each of our programs are run for funders
• Review the budget of a project for which funding is sought and make recommendations to better present it to grant-making organizations.
• Assist Sunrise’s part-time grant writer in maintaining the annual grant making calendar
• Assist in preparing donor materials, including packets, thank-you letters and progress updates
• Be part of the planning and execution of fundraising campaigns, appeals, and events

10. Desired Qualifications:
[E.g. Student should have excellent interpersonal, verbal, and written communication skills.] Student should have the following
• Desire to work collaboratively and in a non-judgmental manner
• Self awareness and ability to use respectful engagement techniques based on cultural humility
• Deep passion for community development, family health and women’s empowerment
• Enthusiasm, patience, flexibility and a growth mindset
• Ability to live in a low resource, rural setting with shared housing and meals
• Excellent writing, verbal, proof reading, editing and editing skills / professional phone and email communication

11. MOU with UAB in place?
Yes preferably (in process with Amelia Spencer for Birmingham Southern College)

12. Will approval from ethical board be required? If so, how will this be done and what is the anticipated timeframe to obtain ethical board approval?
The following must be provided one month in advance
• Recent child welfare and criminal record checks
• Letter of reference from a university instructor or faculty member
• Note confirming medical and mental health from a health professional

Documents will be presented to our management team and local advisory committee for review and kept on file in compliance with the Ugandan Ministry of Health standards.

13. Any anticipated challenges?
Sunrise is committed to supporting interns at every level and a staff member will be assigned to guide them along the way, however when living and working abroad, there are bound to be some challenges. Planning ahead, asking questions, taking initiatives, and being solution focused will help interns learn to be resilient and face challenges head on with a positive mindset.

Some common challenges may include:
• Orientating to cultural differences and the limitations of a low resource environment
• Adjusting to a slower pace of life and a rural setting
• Feeling isolated while learning to interact with the staff and community / missing family and friends
• Being asked by a community member for sponsorship or financial assistance / not feeling comfortable saying “no”
• Feeling like there is not enough to do / some days at the clinic are very busy and others are slow