

UAB Staff Council

General Minutes

Thursday, December 15, 2016

8:30 a.m.

I. Welcome:

A general meeting of the UAB Staff Council was held in the School of Health Professions Room 640 on December 15, 2016. The meeting convened at 8:34 a.m. with Ginger Hattaway presiding, Amy Dean secretary.

II. Introductions:

Members of the Executive Committee in attendance:

Amy Dean	Donna Dixon
Ginger Hattaway	David Rhodes

Members of the General Council in attendance:

Reid Adair	Cyndi Ballinger	David Beeching
Anita Belcher	Jennifer Breland	Scott Carson
Hilary Carter	Laine Chapman	David Dada
Heather De La Piedra	Ron Espenan	Mary Foster
Dan Guarnieri	Brian Hagan	Kim Hazelwood
Michelle Henry	Anne Marie Karaki	Deborah Littleton
Jonathan McNair	Tina Philips	Edward Reynolds
Jennifer Spears	Marla Townsend	Stefanie Varghese
Tashara Walker		

Members of the General Council not in attendance:

Lauren Antia	Amy Atkisson	Lotoya Beard
Chris Boutwell	Valerie DuBose	Leandrae Graham
Molly Lerew	Erika Mack	Lori Naramore
Erin White		

Alternate Representatives Present:

Karen Parsons	Melissa Taylor	Sheila Wallace
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Is Quorum Present?: Yes

III. Approval of Minutes from August:

- a. Motion for the approval of the November 2016 Minutes.
 - i. Stephanie Varghese moves the motion.
 - ii. David Rhodes seconds the motion.
 - iii. Accepted by all.

IV. Committee Updates

- a. Executive Committee- Ginger Hattaway
 - i. Amy Dean appointed as Chair of the Staff Development Committee
- b. Website Committee- Hilary Carter
 - i. Thank you for helping with the Angel Tree drive
 - ii. If you have any pictures of staff or UAB Staff Council activities, please send to Hilary Carter or Dave Beeching
- c. Staff Development Committee- Amy Dean
 - i. Leadership Training
 - 1. The Staff Development Committee would like to gauge interest in an opportunity.
 - Organizational Learning and Development is offering a personal, hands on experience for all UAB Staff Council Representatives so that they can better communicate what staff development opportunities may look like for the staff in their own organizations.
 - The training would include three topics, Self Awareness, Communication and Collaboration and would require both pre-work and in-person discussion. The in-person discussion would be 1-2 hours.
 - Training would be in late February or March.
 - If representatives are interested, please sign put name on sign up form. This will not sign you up for the training, but will help gauge interest.
 - Amy Dean to provide more information once available.
- d. Bylaws Committee- David Rhodes
 - i. Motion: If an alternate representative is unavailable, the Election Committee will solicit someone within that organization's staff leadership group to recommend or put forward a suitable candidate to serve as that campus unit's representative and replacement alternate until the next election cycle.
 - 1. Amy Atkisson moves the motion.
 - 2. Dave Beeching seconds the motion.
 - 3. Accepted by all.
 - ii. Committee Proposal Form.
 - 1. Form will be used to help the Executive Committee keep track of what the other committees are doing.
 - 2. David will send a copy to representatives and we will add it to January's agenda for a vote.
- e. Community Outreach- Jonathan McNair
 - i. Angel Tree Toy Drive for CASA
 - 1. At beginning, there were 429 gifts for 38 kids, now only 3 gifts remaining to be purchased
 - 2. If you can come to BEC to help on December 15th or 16th, please come to BEC
 - 3. Nike store donated free items to children
 - ii. Let Jonathan know any organization you are currently working with

- f. Other Updates- Mary Foster
 - i. Lighting in park outside School of Health Professions Building will be fixed

- V. UABSC Accomplishments and Involvement for 2016
 - a. UAB Engagement Survey Participation
 - i. Engagement Survey Committee Appointments:
 - 1. Survey Design Committee: Latoya Beard
 - 2. Communication Committee: Dave Beeching
 - 3. Steering Committee: Ginger Hattaway
 - b. UAB Strategic Planning Steering Committee
 - c. UAB Non-Smoking Task Force- Brian Hagan
 - d. Open Form- October 2016
 - e. UABSC Logo
 - f. Participation on search committees
 - i. Director of Procurement: Kim Hazelwood
 - g. Participation in Inaugural Student Convocation
 - h. Higher Education Partnership Board of Directors
 - i. Asked for input: UAB Reputation Risk Management
 - j. UABSC Website
 - k. Spark Campaign
 - l. Social Media Presence
 - i. Twitter
 - ii. Instagram
 - iii. Flickr
 - m. CASA Angel Tree Toy Drive
 - n. Two additional holidays added
 - o. Habitat for Humanity
 - p. Lynda.com Roll Out
 - q. SARC Food Drive
 - r. Banners for University Boulevard
 - s. Reimplementation of Be Seen in Green initiative

- VI. Thank you to Dr. Watts, Alesia Jones, Allen Bolton and all administration for their continued support of the UAB Staff Council.

- VII. Adjournment: The meeting was adjourned at 9:04 a.m.