

## UAB Staff Council

### General Minutes

Thursday, January 19, 2017

8:30 a.m.

I. Welcome:

A general meeting of the UAB Staff Council was held in the Alumni Building on January 19, 2017. The meeting convened at 8:33 a.m. with Ginger Hattaway presiding, Amy Dean secretary.

II. Introductions:

Members of the Executive Committee in attendance:

Amy Dean	Donna Dixon
Ginger Hattaway	David Rhodes

Members of the General Council in attendance:

Reid Adair	Lauren Antia	Amy Atkisson
Latoya Beard	Chris Boutwell	Jennifer Breland
Hilary Carter	Laine Chapman	David Dada
Valerie DuBose	Ron Espenan	Mary Foster
Leandrae Graham	Brian Hagan	Kim Hazelwood
Michelle Henry	Ann Marie Karaki	Molly Lerew
Deborah Littleton	Erika Mack	Jonathan McNair
Lori Naramore	Tina Phillips	Jennifer Spears
Marla Townsend	Tashara Walker	Erin White

Members of the General Council not in attendance:

Cyndi Ballinger	David Beeching	Anita Belcher
Scott Carson	Heather De La Piedra	Dan Guarnieri
Edward Reynolds	Stefanie Varghese	

Alternate Representatives and Ex-Officio Present:

Kristin Chapleau	D. Curtis Jones	Jeffrey Little
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Is Quorum Present? Yes

III. Approval of Minutes from December:

- a. Motion for the approval of the December 2016 Minutes.
  - i. Jennifer Breland moves the motion.
  - ii. David Rhodes seconds the motion.
  - iii. Accepted by all.

IV. Announcements

- a. Upcoming Guest Speakers:
  - i. Andre Davis/Parking and Transportation: February
  - ii. Julie Price/UAB Sustainability- March
  - iii. Bob McMains/Campus Plan- April
  - iv. Don Yancy/Teacher's Retirement System- May
  - v. June- Open
  - vi. July/IT- Dr. Curt Carver
- b. If you have any suggestions for future speakers, please let Ginger Hattaway know.
- c. Prescription plans were switched to ExpressScripts, please reach out to constituents to make sure they are aware of the changes and put them in touch with their HR Consultant if they have any questions.
- d. Building Security:
  - i. Each building has a building administrator to direct questions to.
    - 1. Ginger Hattaway to send a list to representatives.
    - 2. If building concerns are facilities related, you can put in work orders directly on their website.
- e. Provost Linda Lucas is leaving UAB, the search has started with wide representation on the search committee.
  - i. Ginger Hattaway to send out list of search committee.
- f. UAB Engagement Survey:
  - i. After focus groups, the committee determined to wait to launch the survey so that they can incorporate the feedback and hope to launch it in April 2017.
  - ii. Lotoya Beard to provide an update at February's meeting.
- g. Headshots:
  - i. Amy Dean will Dropbox headshots to the people who participated, please let Amy know which one you would like to use.
  - ii. If you did not have your headshot made with the group, please have it done with the UAB photographer. Amy will send out a link to set up an appointment.

V. Committee Updates:

- a. Bylaws Committee- David Rhodes
  - i. Motion for the approval of the UAB Staff Council Committee Proposal Form.
    - 1. Jonathan McNair moves the motion.
    - 2. Jennifer Spears seconds the motion.
    - 3. Accepted by all.
- b. Institutional Pride
  - i. Spring Football Game
    - 1. UAB Staff Council representatives needed to attend to promote UAB Staff Council.
    - 2. UAB Staff council will have tents, cornhole, bounce house, Blaze.
    - 3. April 1, 2017 at 1:00pm.
    - 4. Representatives should encourage staff participation.

5. Motion to approve participation in Spring Football Game activities.
  - Jennifer Spears moves the motion.
  - Donna Dixon seconds the motion.
  - Accepted by all.
- ii. UAB Family Day on the Diamond
  1. Partner with UAB Athletics for UAB Family Day on the Diamond.
  2. April 8, 2017 at 1:00 PM.
  3. Vendor has expressed interest in providing free boxed lunches.
  4. UAB Staff Council will have tents, tables, chairs and corn hole.
  5. UAB Staff Council representatives needed to attend to promote UAB Staff Council.
  6. Financial commitment to be discussed at February meeting after Executive Committee can review the proposal.
  7. Motion to approve UAB Staff Council participation without any financial commitment.
    - Michele Henry moves the motion.
    - Ginger Hattaway seconds the motion.
    - Accepted by all.
- iii. Executive Committee: Ginger Hattaway
  1. Budget:
    - The Executive Committee hopes to have a budget established in the next coming months.
    - If you have any ideas for items to give away at UAB Staff Council events, please let Ginger Hattaway know.
    - The UAB Staff Council needs a new banner with our new logo.
      - A. Motion to move forward with ordering a new banner.
        1. Donna Dixon moves the motion.
        2. Laine Chapman seconds the motion.
        3. Accepted by all.

VI. Adjournment: The meeting was adjourned at 9:23 a.m.