

2021 Camp Counselor
Pay: \$10/Hour

JOB DESCRIPTION

POSITION SUMMARY

The day camp counselors are responsible for executing the day to day operations and management of the camp program. These individuals will provide supervision, guidance, and overall support to the campers each day.

RESPONSIBILITIES

- Help write and implement a weekly schedule for your camp group
- Organize and lead a variety of small and large group activities each week. Activities may include crafts, games, on-campus field trips, swimming, belaying, etc.
- Handle camper disputes and other behavioral issues accordingly; discipline as necessary
- Ensure that the facility is kept clean, organized, and free of trash
- Communicate with parents about participant's experiences and report concerns to Camp Director
- Assist in maintaining accurate program records including incident reports, logbook documentation, and daily attendance
- Know, understand, and respond to ALL emergency procedures associated with the camp program
- Know, enforce, and follow all safety guidelines associated with the camp and all program areas. This includes but is not limited to being responsible for your campers' safety and their whereabouts at all times
- Attend biweekly in-service trainings
- Supervise camper activities to ensure a fun, safe environment
- Provide encouragement to all participants in program
- Monitor camper drop-off and pick-up each day
- Effectively communicate with parents and guardians throughout the camp day
- Promote a safe, learning environment for campers
- Work within a non-smoking, physically-active environment
- Other duties as assigned

ACQUIRED SKILLS

As a result of working as a Day Camp Counselor, the student employee will have the opportunity to acquire and to improve communication, conflict management, teamwork, leadership, adaptability, and customer service skills.

STUDENT LEARNING OUTCOMES

- As a result of working for University Recreation, student employees will develop a sense of community by building relationships through effective communication and teamwork to foster resiliency.
- As a result of working for University Recreation, student employees will be able to demonstrate decision making and problem-solving skills acquired through trainings, experiences, and evaluations.
- As a result of working for University Recreation, student employees will be able to demonstrate professionalism by holding themselves and their coworkers accountable.
- As a result of working for University Recreation, student employees will be given opportunities for professional development to prepare them for future career.

JOB REQUIREMENTS

QUALIFICATIONS

[The requirements listed below are representative of the minimum education and/or hands-on experience necessary to perform each essential responsibility.]

- Must be at least 16 years of age
- Must obtain CPR/AED for the Professional Rescuer/Healthcare Provider with First Aid certification prior to working. Certification may be obtained through UAB University Recreation or outside organization
- Leadership and supervisory abilities
- Knowledge of standard practices in recreational sports
- Ability to thrive in an environment that values high expectations, accountability, and balanced lifestyles
- Good interpersonal skills and ability to relate with peers, children, and parents
- Ability to work as part of a professional team that collaborates effectively with colleagues
- Ability to work independently, as well as a part of a team
- Experience in youth programming or supervision
- Analytical skills to: identify problems, assess alternatives, and render consistent, logical decisions
- Knowledge of standard practices in youth supervision
- Strong verbal communication skills
- Strong organizational and time management skills
- State and federal background check completed and turned in before first day of training.

REQUIRED SKILLS

[The competencies listed below are representative of the knowledge, skills, and/or abilities required to perform each essential function.]

Professional Competencies

- Ability to resolve participant and guardian issues
- Ability to communicate effectively with participants, guardians, and professional staff
- Ability to multitask

Physical Demands

- Occasional bending, stooping, lifting
- Eye-hand coordination (officiating mechanics)
- Hearing and talking
- Standing, walking or running for at least 90% of the shift