

# GREEN EVENTS GUIDE FOR UAB

UAB SUSTAINABILITY

## CHECK LIST

This checklist is offered to help those planning events at UAB in making their event more sustainable, but just as fun and successful. The contents of this checklist apply to all UAB event types and a variety of settings.

- GREEN COORDINATOR/GREEN PLAN FOR EVENT
- NO PAPER/DIGITAL PROMOTION ONLY
- ATTENDEE CONSIDERATIONS
  - MORE COMMUTE OPTIONS
  - RSVP SYSTEM
- USE #1 RECYCLABLE PLASTIC ONLY
- PROPER WASTE AND RECYCLING BINS
- ECO-FRIENDLY MERCHANDISE
- REDUCED ENERGY CONSUMPTION
- LET ATTENDEES KNOW YOU'RE GREEN
- DONATING LEFTOVER FOOD
- RECYCLING OPTIONS
  - CLEAN PAPER/CARDBOARD
  - CLEAN #1 PLASTIC BOTTLES
  - CLEAN ALUMINUM CANS