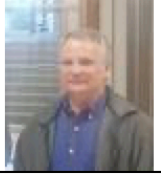


Multiple item clipboard

Brought to you by
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- System Admin in MT-403



SITUATION/QUESTION:

I use “copy and paste” a lot.

But sometimes it would be helpful to be able to paste more than just the very last thing I copied.

In other words, I might want to paste something I copied earlier, before the last thing I copied.

Is that possible, or am I limited to just the very last thing I copied?

SOLUTION/ANSWER:

Yes, it is possible. ☺

Windows 10 and Windows 11 feature what’s called a **Multiple item clipboard**.

It’s turned off by default. So to use it, you first have to set it up by doing these steps:

- 1 – Click the **Start** button (windows button)
- 2 – Click the **Settings** icon (it looks like a “gear” or “cog“).
- 3 – Click **System**.
- 4 – In the left-hand pane, scroll down and click **Clipboard**.
- 5 – Toggle the “Clipboard history” setting to **On** (the slider should turn from gray to blue).

Then to use it: Press the **Windows** key plus **v** (instead of **Ctrl** plus **v**).



Now you will have a choice of any of the many things stored in your “copy history” (aka in your clipboard).

If interested, see more here: <https://www.ricksdailytips.com/windows-10-clipboard-stores-multiple-items/>

Was this helpful? Do you have suggestions for a future Tip of the Week? Do you have any other comments?
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