

**From:** dopmannouncement

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**To:** DOPM All Users <[DOPMAllUsers@uabmc.edu](mailto:DOPMAllUsers@uabmc.edu)>

**Subject:** Computer Tip of the Week -- How to change the desktop background of your computer

## How to change the desktop background of your computer

Brought to you by  
**Andrew Whitfield**  
- one of the Student Techs in  
MT-403



### SITUATION:

Bored of the same old background screen? Here's how you can change it!

### SOLUTION:

1. Right-click a blank part of the desktop and choose **Personalize**. The Control Panel's Personalization pane appears.
2. Click the **Desktop Background** option along the window's bottom left corner.
3. Click:
  - any of the pictures, or
  - the **Browse** button and click a file from inside your personal Pictures folder.
4. And Windows 7 places it onto your desktop's background.
5. No need to save; just exit the Desktop Background window when you're satisfied with your choices.

Was this helpful? Do you have suggestions for a future Tip of the Week? Do you have any other comments?

Let us know at [dopmHelp@uabmc.edu](mailto:dopmHelp@uabmc.edu)

To see an archive of past Tips of the Week: <http://www.uab.edu/medicine/dopm/help/totw>