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Sent: Thursday, December 6, 2018 12:33 PM
To: DOPM All Users <DOPMAllUsers@uabmc.edu>
Subject: Computer Tip of the Week -- How to remove a divider line in Outlook

How to remove a divider line in Outlook

Brought to you by
Lisa Schwaiger
- DOPM HelpDesk Triage and
Computer Tech in MT-403



QUESTION:

Every now and then, I seem to accidentally put a horizontal line in an email message and then I can't get rid of it.
What is that, and how to solve?

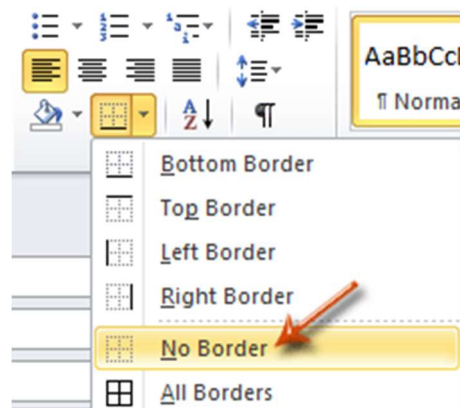
ANSWER:

The following steps will help you remove the plain or rich-style horizontal lines in the Email message.

Step 1: Place the cursor above the horizontal line that you will remove as the below screenshot shows.

Step 2: Click the **Table** button  in the **Paragraph** group under the **Format Text** tab.

Step 3: Click the **No Border** item in the drop down menu.



Then the horizontal line is removed immediately.

This is from: <http://www.extendoffice.com/documents/outlook/1294-outlook-add-remove-horizontal-line.html>

Was this helpful? Do you have suggestions for a future Tip of the Week? Do you have any other comments?

Let us know at dopmHelp@uabmc.edu

To see an archive of past Tips of the Week: <http://www.uab.edu/medicine/dopm/help/totw>