

**From:** dopmannouncement <dopmannouncement@uabmc.edu>  
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**To:** DOPM All Users <DOPMAllUsers@uabmc.edu>  
**Subject:** Computer Tip of the Week -- Automate, Automate, Automate

## Automate, Automate, Automate (Auto Hot Key)

Brought to you by

Lisa Schwaiger

- DOPM HelpDesk Triage and  
Computer Tech in MT-403



**We interrupt this Tip of the Week, with “Breaking News”:**  
Adim Premani (who was our group’s Student-Tech) has now graduated from UAB.

### SITUATION:

I regularly do data entry, and many times I have to enter the same information in multiple places. Is there an easier way?

For example:

tab, the current date, tab, tab, type “y” for Yes, Click the 3<sup>rd</sup> radio button, Click No, Type “Birmingham”, tab, tab, type in my email address, tab, tab, enter

Can repetitive small tasks like that be made easier? Like, can I put all that in, with just 1 or 2 key strokes?

### SOLUTION:

Yes, definitely

We can give you a free program called “Auto Hot Key” (sometimes known as “AHK”), which lets you use what’s called “automation scripting”

It will take me (Lisa) a little bit of time to understand your needs and set that up for you (i.e., write/program the scripts for you).

If you feel like it will be a net gain (i.e., make your work more productive, less aggravating), let us know.

If you’re interested to see some things you can do using it, watch the first 3 minutes of

<https://www.youtube.com/watch?v=dAiBHjCS9Qk>

Was this helpful? Do you have suggestions for a future Tip of the Week? Do you have any other comments?

Let us know at [dopmHelp@uabmc.edu](mailto:dopmHelp@uabmc.edu)

To see an archive of past Tips of the Week: <http://www.uab.edu/medicine/dopm/help/totw>