

UAB
DEPARTMENT OF ART AND ART HISTORY

ON-SITE SUPERVISOR
INTERN EVALUATION FORM

_____ Midterm evaluation

_____ Final evaluation

Return completed form to:

UAB Faculty Member
Department of Art and Art History
900 13th Street South
University of Alabama at Birmingham
Birmingham, AL 35294

Tel: 205/934-4941
Fax: 205/975-2836

_____ is an intern under my supervision.
UAB Student

Please provide an evaluation of the intern's performance.

1. Instructions: Below are listed several aspects that we believe are important to the successful completion of the internship experience. Please evaluate the intern on each of these aspects.

Yes = Y No = N Not Applicable = N/A

Please add any additional comments explaining your response if necessary.

This Intern:

Is punctual

Can work independently

Is dependable

Is creative/innovative

Is responsible

Interacts easily with peers and supervisors(s)

Shows initiative

Can easily express ideas

Dresses appropriately

If you were grading this intern what letter grade would you give them for the term?

A (Excellent) **B** (Very Good) **C** (Average) **D** (Poor) **F** (Very Poor/Inadequate)

2. Relative to the tasks assigned, what were the intern's strengths and/or weaknesses?

4. Based on your experience with the intern, do you believe the intern is developing the basic skills, understanding and motivation to pursue a successful career in the field?

Yes No (Please elaborate if necessary)

5. If you had a full-time position open in the area of the intern's interests, would you consider this intern a likely candidate for that position? (Note: this is not a commitment of a position to the intern.) Yes No

6. Please describe in some detail the nature of the assignments given the intern, and especially any new responsibilities, which may have developed during the internship:

Supervisor (print please) _____

Title _____

Institution/Organization _____

Street Address _____

City _____ State _____ Zip _____

Office Phone # _____ E-mail _____

Signature _____ Date _____