

6/2/05

UNIVERSITY OF ALABAMA AT BIRMINGHAM
School of Arts and Humanities
Department of Foreign Languages and Literatures

SYLLABUS TEMPLATE ITEMS

Faculty, please go to **Faculty Resources** to view and follow the faculty approved **Syllabus Requirements** for the Department of Foreign Languages and Literatures at <http://www.uab.edu/foreignlang/facultyresources.html>

The following template items will help you prepare your syllabus.

MISCELLANEOUS INFORMATION

Department Office

Location: HB 407
Phone: 205-934-4652
E-mail: foreignlangs@uab.edu
Web: <http://www.uab.edu/foreignlang/>

Foreign Language Media Services

Location: HB 412
Phone: 205-934-6035
Web: <http://www.uab.edu/foreignlang/flms/filmshome.html>

FOREIGN LANGUAGE CLASS POLICIES

Go to <http://www.uab.edu/foreignlang/>, click on “Attendance Policy” to cut and paste “Foreign Language Class Policies” into your syllabus.

Cut and paste the below sections into your syllabus:

UAB ACADEMIC HONOR CODE

UAB expects all students to function according to the highest ethical and professional standards. Academic misconduct undermines the purpose of education. Unacceptable behaviors such as abetting, cheating, plagiarism, fabrication and misrepresentation are serious violations of the UAB Academic Honor Code and are punishable by a range of

penalties. For more information, please visit the UAB web site at <http://www.catalog.uab.edu/UAB-Catalog2004-2006/>

UAB DISABILITY SERVICES

UAB is committed to making its academic programs and services accessible to students with disabilities. Qualified students with disabilities are protected from discrimination based on their disability, as guaranteed by the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973. For more information, please visit the UAB web site at <http://students.uab.edu/services/>