

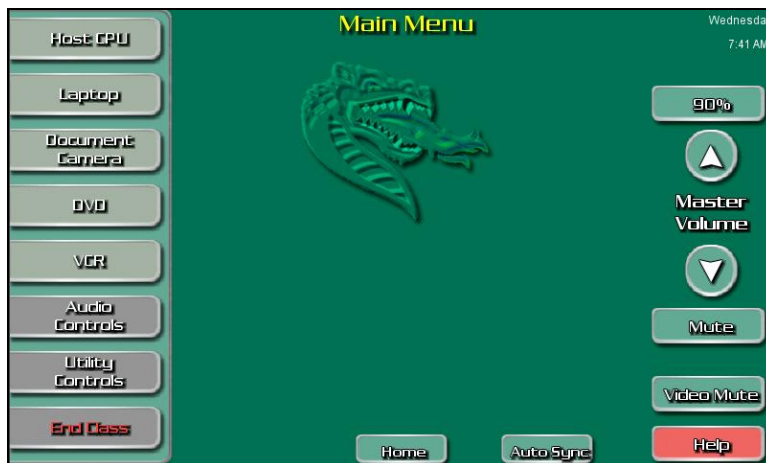
Detailed Instructions for Heritage Hall Single Projector Classrooms

1. Begin by touching "Start Class."



2. A warm-up screen will appear for about 20 seconds.
3. The main screen will appear.

- Home: Use this button to return to the main screen at any time.
- AutoSync: Detects pixel and formatting information and sizes images for display.
- Master Volume Arrows: Use the up and down arrows to control the volume.
- Mute: Mutes the audio from the source.
- Video Mute: Displays a black screen from the projector so students will not see image from source.
- Help: Displays the phone number to call if you are having problems with the equipment in the room.



4. Next, please log into the host computer with your BlazerID and strong password. If the screen is black you may need to open the cabinet and turn on the computer. To log in you will need to press the **Ctrl**, **Alt** and **Delete** keys at the same time, then enter your BlazerID and password when the login screen appears.

Source Controls

1. **Host CPU:** Selects the lectern's computer. This is selected automatically when the system is started.



2. **Laptop:** Selects a user-provided laptop that can be connected to the cables (video and audio) located on the lectern. Internet connectivity is accessible for laptops only through UAB Wi-Fi, which requires a BlazerID and password.

Please be aware of the laptop's volume setting because the AMX control is not designed to adjust the settings on personal laptops.



3. **Document Camera:** This can be controlled completely from within the AMX control or use the buttons on the document camera itself which can also be used to adjust settings.



4. **DVD:** This selects the DVD player as the source of input. This can be controlled completely from within the AMX control.



5. **VCR:** This selects the VCR as the source of input. This can be controlled completely from within the AMX control.



Other Controls

1. **Audio Controls:** Allows you to control volume for microphones, host PC, laptop and DVD/VCR.



If you are having difficulties with audio, you may use the “Reset All Audio” button to return to the original configuration. A pop up screen will require you to verify that you wish to reset all audio. Check the audio settings on the computer/laptop if resetting the audio has not resolved the issue.

2. **Utility Controls:** Allows you to control settings for projector, screen, document camera and DVD/VCR.



3. **End Class:** This will shut the system down completely. Please keep in mind that it will take several minutes to restart should you change your mind. **When taking this step, please be sure to log out of the host computer.**



Additional Information

USB / Flash Drives: A cable is provided on the top of the lectern to connect USB devices and Flash drives.

Remote: The remote for PowerPoint presentations will be kept in the document camera drawer. The remote has four (4) buttons: the Forward, the Back, the Laser Pointer and the Blank Screen.

Lectern: The front doors of the lectern will remain unlocked for access to the DVD player, VCR and the computer's CD drive.

Screen Controls: If you need to use the screen with out powering up the room, there are manual controls on the wall close to the lectern or by the door. Otherwise please use the AMX console to control the screen.

Blind Controls: Please use the control located on the wall to adjust the blinds; it consists of three buttons for up, stop and down.

Lighting Controls: Manual lighting controls are located on the wall.

Should you have any difficulty or questions, please call AskIT! This number is displayed when you touch the red "Help" button in the bottom right corner.

