How to find IRAP Protocol Correspondence  
(Including IRB Approval and Review Attachments)  
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If you cannot find an approval or review letter from the IRB and you are the PI of the project, you are a delegate of the PI, you are listed as a contact on the IRAP record or you have security access for the department of the PI; you can log into IRAP eReports>Correspondence from IRB Office Report to view the attachments sent via email from the IRB staff to the PI.

1. Click on IRAP eReports
2. Click on IRB eReports
3. Click on Correspondence from IRB Office Report
4. Enter in the IRB Project Number – you can enter in only the number portion of the IRB number “xxxxxxxxx”
5. Click on View Report
6. To view attachment click on the name of the attachment that you would like to view.