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Subject: Computer Tip of the Week -- Google Tips
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To: DOPM All Users DOPMAllUsers@uabmc.edu

RG

Google Tips	Brought to you by **Lisa Schwaiger** - DOPM HelpDesk Triage and Computer Tech in MT-403

SITUATION/QUESTION:

Google is great, but sometimes it's hard to find exactly what I need.
What are a couple of tips that might help?

SOLUTION/ANSWER:

Exclude certain terms and use quote-marks

If you want to EXCLUDE a term from the search, include a <u>space</u> and a <u>hyphen</u> before the word(s) you want to exclude.
Maybe you want:
·   pictures of penguin animals, not info about hockey in Pittsburgh
·   info about Alabama, not including football
·   info about vaccines in general

Do this:
penguin -Pittsburgh -hockey
Alabama -football
vaccine -Covid

Note: It seems to be vital to…
- have a space before the hyphen.
- use the short hyphen (not the longer dash). Sometimes a program (like Outlook) will be "helpful" and automatically replace the hyphen with a dash behind this scenes, but this requires a hyphen.

Put quotes around a term to search <u>exactly</u> for that term.

And …
just for fun, google the word ***askew***

If interested, more tips and tricks:
https://www.businessinsider.com/google-tricks-for-best-search-results-2019-11
https://www.allconnect.com/blog/google-search-tips
http://www.googleguide.com/quote_operator.html

Was this helpful? Do you have suggestions for a future Tip of the Week? Do you have

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