Tips to work together without getting too close.

☑️ **Do's**
- Keep 3 feet of distance
- Keep private office doors closed
- Space out workstations
- Minimize use of common areas
- Schedule virtual meetings
- Wipe down everything
- Keep interactions to a minimum
- Wash hands often

☒ **Don'ts**
- Gather in groups
- Use conference rooms
- Bring visitors to the workplace
- Move around campus

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